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CITY COUNCIL

DATE: MONDAY 26 APRIL 2010
TIME: 2.00 PM
PLACE: COUNCIL HOUSE, PLYMOUTH (NEXT TO THE CIVIC CENTRE)

Members –

The Lord Mayor, Councillor K Foster, Chair
Deputy Lord Mayor, Councillor Drean, Vice Chair
Councillors Mrs Aspinall, Ball, Mrs Beer, Berrow, Bowie, Bowyer, Mrs Bowyer, Mrs Bragg, Brookshaw, Browne, Coker, Dann, Delbridge, Mrs Dolan, Evans, M Foster, Mrs Foster, Fox, Fry, Gordon, James, Jordan, Kerswell, King, Martin Leaves, Michael Leaves, Sam Leaves, Lock, Lowry, Dr. Mahony, McDonald, Monahan, Mrs Nelder, Nicholson, Mrs Nicholson, Mrs Pengelly, Purnell, Rennie, Reynolds, Ricketts, Roberts, Dr. Salter, Smith, Stark, Mrs Stephens, Stevens, Thompson, Tuohy, Vincent, Viney, Mrs Watkins, Wheeler, Wiggins and Wildy

Members are invited to attend the above meeting to consider the items of business overleaf

Members and Officers are requested to sign the attendance list at the meeting.

BARRY KEEL
CHIEF EXECUTIVE

**CITY COUNCIL
AGENDA**

PART I – PUBLIC MEETING

1. APOLOGIES

To receive apologies for non attendance submitted by Members.

2. DECLARATIONS OF INTEREST

Members will be asked to make declarations of interest in respect of items on this agenda.

3. MINUTES

(Pages 1 - 8)

To approve and sign as a correct record the minutes of the meeting held on 1 March 2010.

4. ANNOUNCEMENTS

- (a) To receive announcements from the Lord Mayor or the Chief Executive;
- (b) To receive announcements from the Leader, Cabinet Members or Committee Chairs.

5. QUESTIONS BY THE PUBLIC

To receive questions from and provide answers to the public in relation to matters which, in the opinion of the Lord Mayor, are relevant to the business of the meeting in accordance with paragraph 10 of the Constitution.

Questions, of no longer than 50 words, can be submitted to the Democratic Support Unit, Corporate Support Department, Plymouth City Council, Civic Centre, Plymouth, PL1 2AA, or email to democraticsupport@plymouth.gov.uk. Any questions must be received at least 5 clear working days before the date of the meeting.

6. TO DEAL WITH ANY BUSINESS FROM THE LAST COUNCIL MEETING, IF ANY

There is no outstanding business from the last Council meeting.

TO DETERMINE RECOMMENDATIONS FROM CABINET, OVERVIEW AND SCRUTINY MANAGEMENT BOARD OR OTHER COMMITTEES

7. LORD MAYORALTY 2010/11 (Pages 9 - 10)

Lord Mayor Selection Committee Chair: Councillor Mrs Pengelly
CMT Lead Officer: Director for Corporate Support

To receive the recommendation of the Committee, prior to the Annual Meeting, in accordance with Article 5.1.1 of the Council's Constitution.

8. LOCAL DEVELOPMENT FRAMEWORK: ADOPTION OF CITY CENTRE AND UNIVERSITY AREA ACTION PLAN (Pages 11 - 12)

Cabinet Member; Councillor Fry
CMT Lead Officer: Director for Development and Regeneration

9. LOCAL DEVELOPMENT FRAMEWORK: ADOPTION OF DEVELOPMENT GUIDELINES SUPPLEMENTARY PLANNING DOCUMENT (Pages 13 - 14)

Cabinet Member: Councillor Fry
CMT Lead Officer: Director for Development and Regeneration

10. COUNCILLOR CALL FOR ACTION TOOLKIT (Pages 15 - 16)

Overview and Scrutiny Management Board Chair: Councillor James
CMT Lead Officer: Director for Corporate Support

11. TERMS OF REFERENCE - STANDARDS HEARING SUB-COMMITTEE (Pages 17 - 18)

Standards Committee: Councillor Mrs Stephens
CMT Lead Officer: Assistant Director for Democracy and Governance

12. ANNUAL REVIEW OF FINANCIAL REGULATIONS (Pages 19 - 20)

Audit Committee Chair: Councillor Sam Leaves
CMT Lead Officer: Director for Corporate Support

13. MOTIONS ON NOTICE

To consider motions from Members in accordance with paragraph 13 of the Constitution.

TO CONSIDER ANY OTHER BUSINESS SPECIFIED IN THE SUMMONS TO THE MEETING, OR MATTERS TAKEN AS A MATTER OF URGENCY BY THE PERSON PRESIDING INCLUDING CONSIDERATION OF PROPOSALS FROM THE CABINET IN RELATION TO THE COUNCIL'S BUDGET AND POLICY FRAMEWORK AND REPORTS OF THE SCRUTINY COMMITTEES FOR DEBATE

14. FINAL MINUTES OF AREA COMMITTEE MEETINGS FOR APPROVAL (Pages 21 - 58)

Cabinet Member: Councillor Bowyer
CMT Lead Officer: Assistant Director for Democracy and Governance

To approve the minutes of the Area Committees as a correct record.

15. HOUSING TENANCIES APPEALS COMMITTEE (Pages 59 - 60)

Cabinet Member: Councillor Bowyer
CMT Lead Officer: Assistant Director for Democracy and Governance

16. PROGRAMME OF ORDINARY MEETINGS OF THE COUNCIL AND COMMITTEES ETC. FOR THE PERIOD UP TO THE NEXT ANNUAL MEETING (Pages 61 - 64)

Cabinet Member: Councillor Bowyer
CMT Lead Officer: Assistant Director for Democracy and Governance

QUESTIONS BY MEMBERS

17. GENERAL QUESTIONS

Questions to the Leader, Cabinet Members and Committee Chairs covering aspects for their areas of responsibility or concern by Members in accordance with paragraph 12 of the Constitution;

18. FORWARD PLAN (Pages 65 - 78)

The Leader will introduce the Forward Plan.

Members may ask questions specific to the Forward Plan of the Leader/Cabinet Members.

19. EXEMPT BUSINESS

To consider passing a resolution under Section 100A(4) of the Local Government Act 1972 to exclude the press and public from the meeting for the following item(s) of business on the grounds that it (they) involve(s) the likely disclosure of exempt information as defined in paragraph(s) of Part 1 of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

PART II – PRIVATE MEETING

MEMBERS OF THE PUBLIC TO NOTE

That, under the law, the City Council is entitled to consider certain items in private. Members of the public will be asked to leave the meeting when such items are discussed.

NIL

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City Council

Monday 1 March 2010

PRESENT:

Councillor K Foster, Lord Mayor, in the Chair.

Councillor Drean, Deputy Lord Mayor, Vice Chair.

Councillors Mrs Aspinall, Ball, Mrs Beer, Berrow, Bowie, Bowyer, Mrs Bowyer, Mrs Bragg, Brookshaw, Browne, Coker, Delbridge, Mrs Dolan, Evans, M Foster, Mrs Foster, Fox, Fry, Gordon, James, Jordan, Kerswell, Martin Leaves, Michael Leaves, Sam Leaves, Lock, Dr. Mahony, McDonald, Monahan, Mrs Nelder, Nicholson, Mrs Nicholson, Mrs Pengelly, Purnell, Rennie, Reynolds, Ricketts, Roberts, Dr. Salter, Smith, Stark, Mrs Stephens, Stevens, Thompson, Tuohy, Viney, Mrs Watkins, Wheeler, Wiggins and Wildy.

Apologies for absence: Councillors Dann, King, Lowry, Miller MBE and Vincent

The meeting started at 2.00 pm and finished at 5.00 pm.

Note: At a future meeting, the Council will consider the accuracy of these draft minutes, so they may be subject to change. Please check the minutes of that meeting to confirm whether these minutes have been amended.

98. DECLARATIONS OF INTEREST

There were no declarations of interest made in accordance with the Code of Conduct from Members in relation to items under consideration at this meeting.

99. MINUTES

The minutes of the meeting held on 1 February 2010 were signed as a correct record.

ANNOUNCEMENTS - CHIEF EXECUTIVE

100. Appointments to fill vacancies on Committees etc.

The City Council was advised that the proposal relating to the Devon and Cornwall Housing Association had been withdrawn.

Resolved that –

- (1) the following appointments are approved -

Organisation	Term of Office	Appointments / Nominations
Fostering Panel	Continuing until such time as the officer resigns or is replaced by Council	Councillor Stark to fill vacancy
Plymouth Racial Equality Council	Continuing until such time as the officer resigns or is replaced by Council Resignation of Cllr Fox	Councillor Dr Mahony to replace Councillor Fox

- (3) the following change of Committee membership, notified to the Monitoring Officer, is noted –

Committee	Change of Membership
Planning Committee	Councillor Mrs Foster to replace Councillor Fox

101. **QUESTIONS BY THE PUBLIC**

There were no questions received from the public for this meeting.

102. **TO DEAL WITH ANY BUSINESS FROM THE LAST COUNCIL MEETING, IF ANY**

There was no outstanding business from the last meeting of the City Council.

103. **BUDGET AND CORPORATE PLAN**

Councillor Mrs Pengelly moved, and Councillor Thompson seconded, the following motion -

- that there would be one debate on agenda items 7 (d) to (g);
- seeking approval in accordance with Council Procedure Rule 14(n) of the Constitution, to suspend Rule of Debate 1.5(b) (which limits the speech of any mover to 5 minutes) for the item referred to in the bullet point above, in relation to the Leader and Leader of the Opposition.

Following a vote, it was Resolved that –

- (1) there would be one debate on agenda items 7 (d) to (g) relating to -
 - the reports of the Director for Corporate Support on the Budget 2010/11 – agenda item 7(d);
 - Cabinet minutes 126, 127 and 128: Corporate Asset Management Plan 2005-2015 incorporating the capital programme 2010/11 – 2014/15 – agenda item 7(e);
 - Cabinet minute 127: Treasury Management Strategy Statement and Investment Strategy 2010/11 and 2010/11- agenda item 7(f);
 - Cabinet minute 128: Budget (Revenue and Capital) – agenda item 7(g);
- (2) in accordance with Council Procedure Rule 14(n) of the Constitution, Rule of Debate 1.5(b) (which limits the speech of any mover to 5 minutes) is suspended for the item referred to in (1) above in relation to the Leader and Leader of the Opposition.

104. **Audit Committee minute 42 on the Treasury Management Strategy Statement and Investment Strategy 2010/11;**

Councillor Sam Leaves presented Audit Committee minute 42 on the Committee's scrutiny of the Treasury Management Strategy Statement and Investment Strategy 2010/11, for noting. Councillor James seconded the proposal.

Following a debate, the motion was put to the vote and it was Resolved that minute 42 of the Audit Committee is noted.

105. **Report of the Overview and Scrutiny Management Board on the Budget and Corporate Plan Scrutiny 2010;**

Councillor James presented the report of the Overview and Scrutiny Management Board's budget and corporate plan scrutiny meeting and moved that the recommendations be referred to the appropriate bodies as set out in the report. The motion was seconded by Councillor Mrs Watkins.

Following a debate, the motion was put to the vote and it was Resolved that the recommendations are referred to the appropriate bodies as set out in the scrutiny report.

106. **Draft Corporate Plan 2010 - 2013;**

The Leader presented the draft Corporate Plan for approval (Cabinet minute 124 referred). The motion was seconded by Councillor Fry.

Following a debate, the motion was put to the vote and it was Resolved that the Corporate Plan 2010 – 2013 is adopted subject to minor amendments and editorial changes being delegated to the Chief Executive and the relevant portfolio holder.

107. **Reports of the Director for Corporate Support on the Budget 2010/11; Corporate Asset Management Plan; Treasury Management Strategy Statement and Investment Strategy 2010/11; 2010/2011 Budget (Revenue and Capital)(including the 2010/11 Council Tax Rates).**

The Lord Mayor reminded the Council of the decisions that had been taken earlier in the meeting, referred to in minute 103 above.

The update report of the Chief Executive and the Director for Corporate Support (referred to in agenda item 7(d)) -

- (i) outlined proposals to reduce net revenue spend by £0.410m to £202.216m through proactive treasury management action which would reduce the Council's overall capital financing costs;
- (ii) proposed final amendments to the Revenue Budget 2010/11, including a review of the reserves position, as a result of the latest monitoring of the 2009/10 budgets.

Councillor Mrs Pengelly moved, and Councillor Bowyer seconded, agenda items 7 (d) to (g) for approval (Cabinet minutes 126, 127 and 128 referred) and commended to the Council, for approval, the 2010/11 Council tax rates.

The Leader indicated that the budget before the City Council would mean a Council Tax increase of 2.89%.

She also thanked the Director for Corporate Support and his Finance Team for their hard work and the Overview and Scrutiny Management Board for their thorough and challenging scrutiny exercise.

At the conclusion of the debate, the Assistant Director for Democracy and Governance indicated that it was proposed to take the votes on items 7 (d), (e), (f) and (g) together and, following a vote, it was Resolved that –

- (1) the Corporate Asset Management Plan 2005 – 2015 (incorporating the capital programme for 2010/11 – 2014/15) is approved (Cabinet minute 126 refers);
- (2) the Treasury Management Strategy Statement and Investment Strategy 2010/11 is noted (Cabinet minute 127 refers) and approval is given to -
 - (a) the authorised borrowing limits of £347m, £337m and £324m for the

period 2010/11 to 2012/13;

- (b) the Operational Boundary of £295m, £295m and £293m for 2010/11 to 2012/13;
 - (c) the prudential indicators as set out in the Appendix to the report of the Director for Corporate Support (submitted to Cabinet on 9 February 2010), on the 2010/11 budget update;
 - (d) the amendment of the statutory borrowing limits for 2009/10 as follows -
 - authorised limit - £495m;
 - operational boundary - £465m;
 - (e) the Minimum Revenue Provision Policy for 2010/11.
- (3) the proposals contained in the update report of the Director for Corporate Support are approved as follows -
- (a) to reduce net revenue spend by £0.410m to £202.216m through proactive treasury management action to reduce the Council's overall capital financing costs; and
 - (b) final amendments to the Revenue Budget 2010/11 as set out in the report, including a review of the reserves position, as a result of the latest monitoring of the 2009/10 budgets;
- (4) approval is given to the proposed target budget requirement (capital and revenue) for 2010/11 (Cabinet minute 128 refers, as amended by resolution (3) above);
- (5) with a net budget of £201.825m the Band D Council Tax for Plymouth City Council purposes will be £1,244.67. The total Band D Council Tax after taking account of the precept from the Devon and Cornwall Police Authority of £156.60 and of the precept from the Devon and Somerset Fire and Rescue Authority of £71.77 will be £1,473.04 for the year 2010/11;
- (6) it is noted that at its meeting on 1 February 2010, the Council calculated the amount of 76,899 as its Council Tax Base for the year 2010/11 in accordance with Regulation 3 of the Local Authorities (Calculation of Council Tax Base) Regulations 1992, made under Section 33 (5) of the Local Government Finance Act 1992, as amended by the Local Authorities (Calculation of Council Tax Base) (Amendment) (England) Regulations 2003 and the Council Tax (Prescribed Classes of Dwellings)(England) Regulations 2003, made under Section 11A of the Local Government Finance Act, 1992, as inserted by Section 75 of the Local Government Act 2003, and the Local Authorities (Calculation of Council Tax Base) (Amendment) (England)(No.2) Regulations 2003;
- (7) the following amounts be now calculated by the Council for the year 2010/11 in accordance with Sections 32 to 36 of the Local Government Finance Act, 1992 (referred to hereafter as 'the Act') -
- (a) £612.493m Being the aggregate of the amounts which the Council estimates for the items set out in Section 32(2)(a) to (e) of the Act;

- (b) £410.668m Being the aggregate of the amounts which the Council estimates for the items set out in Section 32(3)(a) to (c) of the Act;
- (c) £201.825m Being the amount by which the aggregate at 3(a) above exceeds the aggregate at 3(b) above calculated by the Council, in accordance with Section 32(4) of the Act, as its budget requirement for the year;
- (d) £106.111m Being the aggregate of the sums which the Council estimates will be payable for the year into its General Fund in respect of redistributed non domestic rates and revenue support grant, increased by the amount of the sums which the Council estimates will be transferred in the year from its Collection Fund to its General Fund in accordance with Section 97(3) of the Local Government Finance Act, 1988, and increased by the amount of the sums calculated in accordance with the Local Government Changes for England (Collection Fund Surpluses & Deficits) Regulations, 1995;
- (e) £95.714m Being the amount at 7(c) above less the amount at 7(d) above, all divided by the amount at 6 above, calculated by the Council in accordance with Section 33(1) of the Act, as the basic amount of its Council Tax for the year;

(f)	<u>Valuation Bands</u>	£
	A	829.78
	B	968.08
	C	1,106.37
	D	1,244.67
	E	1,521.26
	F	1,797.86
	G	2,074.45
	H	2,489.34

Being the amounts given by multiplying the amount at 7 (e) above by the number which, in the proportion set out in Section 5(1) of the Act, is applicable to dwellings listed in a particular valuation band divided by the number which in that proportion is applicable to dwellings listed in valuation band D, calculated by the Council, in accordance with Section 36(1) of the Act, as the amounts to be taken into account for the year in respect of categories of dwellings listed in different valuation bands;

- (8) it is noted that for the year 2010/11 the Devon and Cornwall Police Authority have stated the following amounts in precept issued to the Council, in accordance with section 40 of the Act, for each of the categories of dwellings shown below -

<u>Valuation Bands</u>	<u>Police Authority</u>
	£
A	104.40
B	121.80
C	139.20
D	156.60
E	191.40
F	226.20
G	261.00
H	313.20

- (9) it is noted that for the year 2010/11 the Devon and Somerset Fire and Rescue Authority have stated the following amounts in precept issued to the Council, in accordance with section 40 of the Act for each of the categories of dwellings shown below -

<u>Valuation Bands</u>	<u>Fire Authority</u>
	£
A	47.85
B	55.82
C	63.80
D	71.77
E	87.72
F	103.67
G	119.62
H	143.54

- (10) having calculated the aggregate in each case of the amounts at 7(f), (8) and (9) above, the Council, in accordance with Section 30(2) of the Act, sets out the following amounts of Council Tax for the year 2010/11 for each of the categories shown below –

<u>Valuation Bands</u>	£
A	982.03
B	1,145.70
C	1,309.37
D	1,473.04
E	1,800.38
F	2,127.73
G	2,455.07
H	2,946.08

108. **MOTIONS ON NOTICE**

There were no motions on notice.

109. **CONSIDER ANY OTHER BUSINESS SPECIFIED IN THE SUMMONS TO THE MEETING, OR MATTERS TAKEN AS A MATTER OF URGENCY BY THE PERSON PRESIDING INCLUDING CONSIDERATION OF PROPOSALS FROM THE CABINET IN RELATION TO THE COUNCIL'S BUDGET AND POLICY FRAMEWORK AND REPORTS OF THE SCRUTINY COMMITTEES FOR DEBATE**

There were no other items of business.

QUESTIONS BY MEMBERS

110. **General Questions**

In accordance with paragraph 12 of the constitution, the following questions were asked of the Leader, Cabinet Members and Committee Chairs covering aspects of their areas of responsibility -

	From	To	Subject
1	Councillor Rennie	Councillor Brookshaw	Implementation of the Licensing Act and new rules and regulations governing lap dancing clubs
2	Councillor Gordon	Councillor Wiggins	Repairs to potholes
3	Councillor Wheeler	Councillor Monahan	Early years provision at Barne Barton
4	Councillor McDonald	Councillor Michael Leaves	Funding for Hoe and foreshore improvements, West Hoe pier and Devils Point, including the toilets
5	Councillor Mrs Aspinall	Councillor Bowyer	Recruitment process for teaching posts with regard to taking up references
6	Councillor Evans		Letters of complaint re conduct of Cabinet Members
7	Councillor Rennie	Councillor Mrs Pengelly	Offensive websites
8	Councillor Mrs Aspinall	Councillor Monahan	Publication of the report following a serious case review on the issues arising from the Vanessa George case

With regard to question (1) above, Councillor Brookshaw undertook to advise Councillor Rennie when proposals came forward on the implementation of that part of the Licensing Act.

With regard to questions (3) and (5) above, written responses would be provided to the questioners.

With regard to question (6), the Chief Executive and the Assistant Director for Democracy and Governance responded.

111. **Forward Plan**

The Leader introduced the Forward Plan and indicated that item FP 50 09/10 should be amended to read 'Corporate Plan'.

Questions were asked of the Leader and Cabinet Members as follows –

	From	To	Subject
1	Councillor Evans		Impact of purdah on the programme of planned decisions, and seeking advice given in previous years by the former Monitoring Officer
2	Councillor Wildy	Councillor Fry	Growth agenda: governance arrangements – availability of documents for consultation process
3	Councillor Wildy	Councillor Fry	Local Development Framework: Adoption of the City Centre and University Area Action Plan – need for consultation to be detailed in light of completion of Inspector's hearing
4	Councillor Smith	Councillor Jordan	Plymouth Sports Facility Strategy - confirmation of decision date

A further question was asked by Councillor Gordon to Councillor Jordan on Plympton swimming pool.

With regard to question (1), the Assistant Director of Democracy and Governance responded indicating that the Council's business would continue largely as usual but that special consideration must be given to publicity arrangements.

PLYMOUTH CITY COUNCIL

26 APRIL 2010

**Lord Mayor Selection
Committee Minute 3
of the meeting held on 15
February 2010**

LORD MAYORALTY 2010/11

It was moved by Councillor Evans, seconded by Councillor Mrs. Pengelly, and unanimously resolved that a cordial invitation be extended to Councillor Mrs. Aspinall to accept the Lord Mayoralty for the following Municipal Year.

The Committee waited upon Councillor Mrs. Aspinall who expressed appreciation of the proposal and her willingness to accept nomination of the Office and to carry out the duties thereof in accordance with the approved guidance notes.

Resolved that it be unanimously recommended to Full Council that they approve the appointment of Councillor Mrs. Aspinall as Lord Mayor for the ensuing year.

Note:

*The full report in connection with this minute is available on the website
www.plymouth.gov.uk/democracy
or by contacting Democratic Support on 01752 304867*

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PLYMOUTH CITY COUNCIL

26 APRIL 2010

**Cabinet Minute 152
of the meeting held on 13
April 2010**

**LOCAL DEVELOPMENT FRAMEWORK:
ADOPTION OF CITY CENTRE AND
UNIVERSITY AREA ACTION PLAN**

The Director for Development and Regeneration submitted a written report together with the City Centre and University Area Action Plan for formal adoption.

Cabinet welcomed Richard Grant to the meeting, following his recent illness.

Resolved that –

- (1) the City Council is Recommended to formally adopt the City Centre and University Area Action Plan;
- (2) Officers are instructed to implement, as soon as practicable, all the statutory procedures associated with the adoption process.

Note:

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PLYMOUTH CITY COUNCIL

26 APRIL 2010

**Cabinet Minute 153
of the meeting held on 13
April 2010**

**LOCAL DEVELOPMENT FRAMEWORK:
ADOPTION OF DEVELOPMENT
GUIDELINES SUPPLEMENTARY
PLANNING DOCUMENT**

The Director for Development and Regeneration submitted a written report together with the draft Development Guidelines Supplementary Planning Document.

Resolved that –

- (1) the City Council is Recommended to formally adopt the Development Guidelines Supplementary Planning Document;
- (2) the Assistant Director of Development (Planning Services) is delegated authority to approve the final publication version of the Supplementary Planning Document;
- (3) Officers are instructed to implement, as soon as practicable, all the statutory procedures associated with the adoption process of the Supplementary Planning Document;
- (4) Officers are instructed to review the Supplementary Planning Document after one year of its operation in a planning application context, in consultation with the Portfolio Holder for Planning, Strategic Housing and Economic Development.

Note:

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PLYMOUTH CITY COUNCIL

26 APRIL 2010

**Overview and Scrutiny
Management Board
Minute 105
of the meeting held on 31
March 2010**

**COUNCILLOR CALL FOR ACTION
TOOLKIT**

The board considered a report on the draft Councillor Call for Action Toolkit.

Resolved to recommend to Council that the Councillor Call for Action toolkit is approved and included in the Council's Constitution.

Note:

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PLYMOUTH CITY COUNCIL**26 APRIL 2010**

**Standards Committee
Minute 14
of the meeting held on 10
March 2010**

**TERMS OF REFERENCE – STANDARDS
HEARING SUB-COMMITTEE**

The Head of Legal Services provided the Committee with an update on terms of reference for the Standards Hearing Sub Committee.

The Committee was informed that –

- (i) the current terms of reference for the Standards Hearing Sub Committee agreed at the 28 July 2008 City Council meeting stated that ‘Membership of the Hearings Sub-Committee was to comprise a minimum of five members of the Standards Committee’ and that ‘none of the members of the Hearings Sub-Committee, as far as possible, shall have dealt with the particular complaint previously, at either the Assessment or Review Sub-Committee’;
- (ii) due to problems experienced when trying to arrange the first Standards Hearing Sub Committee, it was considered beneficial for the terms of reference to be amended so that Members who sat on either a Standards Assessment Sub Committee or Standards Review Sub Committee would be able to sit on a Standards Hearing Sub Committee, and that the quorum for the meeting be reduced from five members to three;

The Committee made the following comments –

- (iii) the Standards Committee had an obligation to ensure that those for whom allegations of Code of Conduct breach had been made had a right for their case to be determined by a fair and unbiased panel;
- (iv) the terms of reference for the Standards Hearing Sub Committee should either have a membership of five members, consisting of a majority of members that had not heard the case before, or for the membership to reduce to three with the condition that the whole panel had not heard the case before;
- (v) there were concerns that if the Standards Committee deviated from the guidance of the Standards for England the Committee’s authority may be challenged;
- (vi) the terms of reference for the Standards Hearing Sub Committee should state a panel membership of five however include a quorum of three;

In response to questions raised it was reported that –

- (vii) if the panel resolved to change the Standards Hearing Sub Committee terms of reference it would reflect guidance from Standards for England;
- (viii) the Head of Legal Services considered it was far more practicable to have a quorum of three however verified that officers would aim for five members to sit on a Standards Hearing; he also confirmed that he did not consider a panel to be biased or prejudiced if members had previously sat in either a Standards Assessment or Review Sub Committee as this was in accordance with guidance from Standards for England;
- (viii) the Head of Legal Services considered it was far more practicable to have a quorum of three however verified that officers would aim for five members to sit on a Standards Hearing; he also confirmed that he did not consider a panel to be biased or prejudiced if members had previously sat in either a Standards Assessment or Review Sub Committee as this was in accordance with guidance from Standards for England;
- (ix) it was not considered that political balance was necessary to the membership of the Standards Hearing Sub Committee, however it was stated that wherever possible officers tried to ensure political balance in order to mitigate against possible allegations of bias;

Recommended to Council that the terms of reference for the Standards Hearing Sub Committee be amended to read the following:

Membership of the Hearings Sub Committee is to comprise, where possible, five members from the Standards Committee and have a quorum of three members. The Chair will be an independent member of the Standards Committee. In line with guidance from Standards for England, members who previously sat on the Assessment or Review Sub Committee of the same complaint are able to sit on the Standards Hearing Sub Committee.

Note:

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PLYMOUTH CITY COUNCIL

26 APRIL 2010

ANNUAL REVIEW OF FINANCIAL REGULATIONS

Further to minute 54 of the Audit Committee (set out below), no comments were received from Committee Members.

The Director for Corporate Support, in consultation with the Chair and Vice-Chair of the Audit Committee, has approved the report's recommendations subject to the amendment of the Financial Regulations submitted to Audit Committee on 26 March 2010, by the inclusion of the following additional sentence at the end of para C1.18 -

"This should as a minimum be a mid year report and an end of year report."

Audit Minute 54 of the meeting held on 26 March 2010	ANNUAL REVIEW OF FINANCIAL REGULATIONS
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The Director for Corporate Support submitted the Annual Review of Financial Regulations for 2009/10. Members expressed concern at the late submission of this substantial report and, in view of its significance, requested that they be given more time to consider it.

Resolved that –

- (1) the Committee Members submit any comments on the report to the Democratic Support Officer by Friday 2 April, 2010;
- (2) approval of the report's recommendations, namely –
 - (a) to note the amendments made to the Financial Regulations following the 2009/10 annual review;
 - (b) commend approval of the updated Financial Regulations to City Council;
 - (c) inclusion within the Index of the Governance arrangements for ordering and paying for the purchase of work, supplies and services for the collection and processing of income, and other amounts due, as outlined in Appendix B to the report;
 - (d) submission to the next meeting of the Audit Committee the following additional operational documents for formal

adoption and inclusion within the Index –

- Income and Credit Management Policy
- Money Laundering Policy
- Capital Programme Governance Document
- External Funding/Grants Protocol

taking on board any comments submitted by Members (as outlined at (1) above), be delegated to the Director for Corporate Support in consultation with the Chair and Vice-Chair.

Note:

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CITY OF PLYMOUTH

Subject: Final Minutes of Area Committee Meetings for Approval
Committee: City Council
Date: 26 April 2010
Cabinet Member: Councillor Bowyer
CMT Member: Director for Corporate Support
Author: Nicola Kirby, Senior Democratic Support Officer (Cabinet)
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Ref:
Part: I

Executive Summary:

The City Council at its meeting on 1 February 2010 (minute 87 refers) agreed to introduce locality working from June 2010 which would replace Area Committees with strengthened neighbourhood engagement, including enhanced PACT (Partners and Communities Together) initiatives, web-based consultation, liaison with neighbourhood organisations, Third Sector involvement (voluntary, community and charitable organisations), questionnaires and surveys, and other appropriate neighbourhood based methods.

The last cycle of Area Committees has now been completed.

In accordance with good practice, the minutes of meetings are normally submitted to the next meeting of the appropriate Committee for confirmation as a correct record.

As there will no further meetings of Area Committees, the minutes of the following Area Committees are submitted to Members of the City Council for confirmation as a correct record –

Area Committee	Date of Meeting
Budshead, Honicknowle and Southway Area Committee	10 March 2010
Compton and Peverell Area Committee	22 March 2010
Devonport, Stoke and St Peter and the Waterfront	30 March 2010
Drake, Efford and Lipson, Sutton and Mount Gould	18 March 2010
Eggbuckland and Moorview	23 March 2010
Ham and St Budeaux	31 March 2010
Plympton Area Committee	8 March 2010
Plymstock Area Committee	15 March 2010

Corporate Plan 2010-2013:

CIP 2 (Informing and involving residents) applies to this proposal which contributes to improving residents' sense of influence over decisions affecting their local area.

**Implications for Medium Term Financial Plan and Resource Implications:
Including finance, human, IT and land**

None

Other Implications: e.g. Section 17 Community Safety, Health and Safety, Risk Management, Equalities Impact Assessment, etc.

None

Recommendations & Reasons for recommended action:

To confirm the following minutes of the Area Committees as a correct record –

Area Committee	Date of Meeting
Budshead, Honicknowle and Southway Area Committee	10 March 2010
Compton and Peverell Area Committee	22 March 2010
Devonport, Stoke and St Peter and the Waterfront	30 March 2010
Drake, Efford and Lipson, Sutton and Mount Gould	18 March 2010
Eggbuckland and Moorview	23 March 2010
Ham and St Budeaux	31 March 2010
Plympton Area Committee	8 March 2010
Plymstock Area Committee	15 March 2010

Alternative options considered and reasons for recommended action:

If the minutes are not approved as a correct record they remain as 'draft' minutes.

Background papers:

None

Sign off:

Fin	Corp F910 002	Leg	DS 112 0.	HR		Corp Prop		IT		Strat Proc	
Originating SMT Member: Tim Howes, Assistant Director for Democracy and Governance											

Budshead, Honicknowle and Southway Area Committee

Wednesday 10 March 2010

PRESENT:

Councillor Browne, Vice Chair in the Chair.
Councillor Roberts, Vice Chair for this meeting.
Councillors Berrow, Drean, Lowry, Smith and Thompson.

Co-opted Representatives: Mr A Dyer, Miss D Edwards and Mrs V Small.

Apologies for absence: Councillors Monahan and Purnell and Mr P Ebsworth, Mr T Kirk and Mr R Sharman Co-opted Representatives.

The meeting started at 6.30 pm and finished at 7.55 pm.

Note: At a future meeting, the committee will consider the accuracy of these draft minutes, so they may be subject to change. Please check the minutes of that meeting to confirm whether these minutes have been amended.

52. **APPOINTMENT OF VICE CHAIR**

Resolved that Councillor Roberts is appointed as Vice Chair for this particular meeting.

53. **DECLARATIONS OF INTEREST**

There were no declarations of interest made by Members in accordance with the code of conduct.

54. **MINUTES**

Resolved that the minutes of the meeting held on 20 January 2010 are confirmed as a correct record.

55. **CHAIR'S URGENT BUSINESS**

There were no items of Chair's urgent business.

56. **POLICING ISSUES**

A representative from Devon and Cornwall Police provided the Committee with an update on policing issues in the area, including the following –

- (i) there had been a continued decrease in crime overall, with a reported 23 percent reduction on the year to date;
- (ii) work was currently being undertaken focusing on those matters that had been raised by the community;
- (iii) there had been a robbery in Taunton Avenue where a bag had been snatched; a person had subsequently been arrested for this crime;
- (iv) the dangerous dog hearing had been adjourned but would be heard later in March 2010;
- (v) a consultation event with the community had been held at the Southway shopping precinct;
- (vi) the officers involved in the road traffic accidents were now back at work and had been joined by an additional PCSO;

- (vii) three youths had damaged the newly painted wall at the Phoenix Centre in Honicknowle;
- (viii) there had been five drug warrants issued in Ernesettle;
- (ix) the Southway PACT meeting would be held on 24 March 2010 at 1pm; the decision to change the time of the meeting had been taken due to the low attendance experienced at the evening meetings.

In response to questions raised those present were advised that –

- (x) the police held a surgery in Tesco, Transit Way every two weeks;
- (xi) the dates of the PACT meetings in Ernesettle would be made available.

The officer was thanked for her attendance.

57. LOCALITY WORKING

The Assistant Director for Adult Social Care and the Neighbourhood Regeneration Manager were in attendance to update the Committee on the progress with locality working, following its approval by the City Council on 1 February 2010. Members were advised that -

- (i) the purpose of locality working was to improve public engagement and improve the way in which service providers worked together, particularly in respect of jointly commissioned services;
- (ii) six Locality Service Co-ordination Teams were being set up across the City comprising practitioners from the following key services –
 - Community Safety
 - Children and Young People
 - Health and Adult Social Care
 - Street Services
- (iii) in the interim period, Partners and Communities Together (PACT) meetings would be used as the principle forum in which residents would be able to make their views known about service provision. Information would also be shared via the Council's website, schools and libraries and, in regard to health and adult social care matters, opportunities were being explored to publicise material in pharmacies.

In response to questions raised by Members and members of the public, the following responses were provided –

- (a) Area Committees were not well attended across the City and were not cost effective; locality working was being introduced to encourage more public participation in local issues, to improve service delivery and the way in which the council worked with other service providers. If locality working proved to be less successful, the situation would be reviewed after 12 months of operation;
- (b) the existing Area Committee system would be replaced by neighbourhood level community engagement;
- (c) one of the benefits of locality working was that services included within the locality service co-ordination teams would be able to share resources;

- (d) residents would still be able to contact their ward councillors with any concerns;
- (e) all six localities would have its own team which would be led by a senior locality team manager, who could be appointed from the council, the police or the health service;
- (f) members of the public had been consulted on this proposal with presentations at Area Committee meetings, council meetings open to members of the public, PACT meetings, ward councillors and via the council's website;
- (g) there were 43 neighbourhoods within the City and members of the public would be entitled to attend any of the PACT events whether it was in their local area or not;
- (h) either PACT meetings, panels, surgeries or street surveys would be held, dependent on what worked best in a particular area; this forum would allow the involvement of local people.

The officers were thanked for their attendance.

58. **QUESTION TIME FOR MEMBERS OF THE PUBLIC**

The Committee considered questions from members of the public on the following matters –

- (i) consideration of the use of Chaucer Primary School, which was being closed, as a community centre;
- (ii) the damage being caused to vehicles with the poor state of the roads, not just in the Whitleigh area but City-wide;
- (iii) any progress with the provision of a community facility as part of the housing scheme for Whitleigh.

Members responded as follows –

- (iv) with regard to (i) above, Councillor Lowry advised that the school had been severely damaged by local youths stoning the windows and breaking the lights and radiators; the parts of the building that were not occupied would be demolished and made secure, however, other parts of the building could be used to provide a community facility;

Councillor Lowry agreed to liaise with the Head of Capital and Assets, regarding his response on the provision of a community facility on the site of Chaucer Primary School;

- (v) with regard to (ii) above, the Chair advised that he was currently waiting for a response from Amey regarding the maintenance of the roads;
- (vi) with regard to (iii) above, Councillor Drean advised that this matter was being investigated.

Councillor Thompson reported that the planting of the trees at the back of Taunton Avenue had been completed.

Councillor Lowry requested approval for works to be undertaken and charged to the Honicknowle Local Environment Fund allocation, as follows –

- work to reduce and thin the oak tree situated outside of 82 Ringmore Way, West Park;
- plant up the planters outside of the Honicknowle shops.

Resolved that –

- (1) when disposing of the Chaucer Primary School site, serious consideration is given in the sale of agreement to the provision of some form of community facility;
- (2) the work to reduce and thin the crown of the oak tree situated at 82 Ringmore Way, West Park is approved at a cost of £600 to be funded from the Honicknowle Local Environment Fund allocation;
- (3) the work to plant up the planters outside of the Honicknowle shops is approved at a cost of £550 to be funded from the Honicknowle Local Environment Fund allocation.

59. **EXEMPT BUSINESS**

There were no items of exempt business.

Compton and Peverell Area Committee

Monday 22 March 2010

PRESENT:

Councillor Dr. Mahony, in the Chair.
Councillors Ball, Martin Leaves and Mrs Nicholson.

Co-opted Representatives: Commander P Searle, Mr R Wheeler and Mrs M White

Apologies for absence: Councillors Fry, Stark and Mr H R M Clifton

The meeting started at 7.00 pm and finished at 8.20 pm.

Note: At a future meeting, the committee will consider the accuracy of these draft minutes, so they may be subject to change. Please check the minutes of that meeting to confirm whether these minutes have been amended.

46. DECLARATIONS OF INTEREST

There were no declarations of interest made by Members in accordance with the Code of Conduct.

47. MINUTES

Resolved that the minutes of the meeting held on 25 January 2010 are approved as a correct record.

48. CHAIR'S URGENT BUSINESS

Local Environment Fund

Members commented that the Local Environment Fund monies had been spent as follows –

- (i) Peverell Ward –
 - the avenue of trees planted in Pounds Park were to be extended;
- (ii) Compton Ward –
 - the replacement of trees in Thorn Park;
 - the planting of trees on the green in Kneele Gardens, Hartley Vale.

49. POLICING ISSUES AND PARTNERSHIPS AND COMMUNITY TOGETHER (PACT) PRIORITIES

A representative from the Devon and Cornwall Constabulary addressed the Committee about policing issues and Partnerships and Communities Together (PACT) Priorities.

With regard to the priorities for Peverell –

- (i) efforts had been made to monitor the use of mini moto's on Peverell Park Road and move the drivers on where possible;
- (ii) there had been four instances of criminal damage within Central Park over the past three months, including arson at the sheds of the allotment. To combat this issue the Police had -
 - increased patrols within Central Park;

- seized alcohol and moved young people on;
- been working closely with the allotment officer and the Allotment Watch.

Other issues discussed during the PACT priorities item for Peverell were –

- (iii) that for the past three months up until January 31 2010 anti-social behaviour had remained similar, whilst recorded crime had been reduced by 30 per cent compared to statistics collated from the same period last year;
- (iv) parking outside of Hyde Park School was being monitored with those motorist's parked on the School Keep Clear lines being asked to move on;
- (v) following reports of obstructive parking, increased monitoring had been undertaken at Weston Park Road;
- (vi) at present there had been no issues raised following the closure of Mutley Plain to motorist's.

With regard to the priorities for Compton –

- (vii) the local PCSO had been undertaking high visibility foot patrols in the area and monitoring the parking on Revel Road;
- (viii) the local PCSO had been undertaking high visibility foot patrols and had been disposing of alcohol, particularly around Hartley Park;
- (ix) vehicles parking dangerously or causing obstruction outside Compton Primary School had been asked to move on.

It was also reported that –

- (x) between November 2009 and January 2010 anti-social behaviour had been reduced by 40 per cent compared to statistics from the same period last year.

With regard to the priorities for Hartley and Mannamead –

- (xi) road monitoring on Torr Lane had been undertaken by local PCSOs in relation to road safety;
- (xii) it was believed that the issue of parking outside Kings School had now been resolved.

It was also reported that –

- (xiii) between November 2009 and January 2010 anti-social behaviour had been reduced by 38 per cent compared to statistics from the same period last year.

In response to questions raised it was reported that –

- (xiv) the problem with cars for sale on Egguckland Road had re-appeared;
- (xv) the police representative would ask the PCSO to monitor the parking situation on Revel Road on a Thursday morning, as this was reportedly when it was at its worst;
- (xvi) the police were currently undertaking an exercise with the local community in

order to ascertain the latest PACT priorities.

Resolved that with regard to (xii) above, Councillor Ball would take this matter up and obtain a response for the member of public.

The Police Officer's were thanked for their attendance.

50. **LOCALITY WORKING: NEXT STEPS**

The Assistant Director for Democracy and Governance and the Business Support Officer (Community Services) presented a report on locality working and informed the Committee that –

- (i) the principal of locality working was endorsed by the City Council in February and would be launched in early June 2010;
- (ii) the purpose of locality working was to improve public engagement and improve the way in which service providers worked together;
- (iii) Partners and Communities Together (PACT) meetings would be used as the principle forum in which residents would be able to make their views known about service provision. However, the format of PACT meetings may vary between different neighbourhoods;
- (iv) locality working would aim to build links in the neighbourhoods between resident groups, schools and youth forums to improve community engagement;
- (v) although Area Committees had ceased there would still be numerous opportunities for residents to have contact with ward councillors, through PACT meetings, ward surgeries and local resident association meetings.

In response to questions raised, Members heard further that –

- (vi) the boundaries for locality working had been agreed, however, it was possible that the boundaries may change in the future after the effects of locality working had been reviewed;
- (vii) although co-opted members would no longer have a role in local area meetings, it was felt that they should be invited to PACT meetings as they would be ideal neighbourhood representatives.

In addition to the above, members raised concerns that –

- (viii) a lack of advertisement in the local press had contributed to a lack of attendance at Area Committee's;
- (ix) pre-meetings for future PACT meetings had been arranged in Compton ward and the Hartley end of Peverell Ward without consultation with ward councillors;
- (x) the locality which contained Compton and Peverell was too big and issues concerning these areas were not relevant to areas across the Parkway such as Woolwell or Glenholt.

The Assistant Director for Democracy and Governance and the Business Support Officer (Community Services) were thanked for their attendance.

51. **EDUCATION FACILITIES**

A report was submitted advising the Committee of the planned investment in education facilities in the Compton and Peverell wards within the Financial Year 2010 /2011.

The report was noted.

52. **HIGHWAYS WORKS**

The Committee received a report on pedestrian refuge and traffic calming in the Compton and Peverell wards.

It was commented that –

- (i) the Hyde Park Road and Peverell Park Road improvements had been undertaken prior to members being consulted;
- (ii) members had not received any consultation on the Beacon Park Road improvements, although, it was noted that the effect was greater on the Ham ward than the Peverell ward;
- (iii) the report failed to mention the improvement works at Ford Park Road, which some members had not been consulted on and these were now complete;
- (iv) the road markings by Somerfield on Mutley Plain were extremely poor and were, in fact, a danger to road users.

Resolved that a letter be sent to the Cabinet Member for Transport and the AD for Transport explaining that the committee felt that the report received is neither comprehensible nor factual and request that a reply is provided to all six members informing them as to why traffic related improvement works were being undertaken without consultation.

53. **STREET NAMING AND NUMBERING - RENUMBERING OF FLATS 3, 6 AND 8 SEYMOUR ROAD, MANNAMEAD, PLYMOUTH**

The Director for Corporate Support submitted a report advising the renumbering of flats 3, 6 and 8 Seymour Road, Mannamead.

The report was noted.

54. **QUESTION TIME FOR MEMBERS OF THE PUBLIC**

A member of the public put a question forward in relation to the increased level of potholes in many of the streets within Compton, particularly Reservoir Road and Compton Avenue;

Members advised that the Council's website contained a pothole reporting section.

Resolved that Councillor Ball would take this matter up and obtain a response for the member of the public.

Devonport, Stoke and St Peter & the Waterfront Area Committee

Tuesday 30 March 2010

PRESENT:

Councillor Mrs Dolan, in the Chair.
Councillor Wildy, Vice Chair.
Councillors Coker, McDonald, Mrs Stephens, Stevens and Mrs Watkins.

Co-opted Representatives: Mrs Dee Harvey and Mrs Nicola Hawkings

Apologies for absence: Ms Rhea Brooke and Mr Paul Squire

The meeting started at 6.00 pm and finished at 8.25 pm.

Note: At a future meeting, the committee will consider the accuracy of these draft minutes, so they may be subject to change. Please check the minutes of that meeting to confirm whether these minutes have been amended.

55. DECLARATIONS OF INTEREST

The following declarations of interest were made in accordance with the code of conduct.

Name	Minute No. and Subject	Reason	Interest
Councillor Bill Stevens	Minutes No. 59 Policing issues	Employee of Devon and Cornwall Police	Personal

56. MINUTES

Regarding minute 47 a (1) (2) there had not been a site visit arranged with those people listed within the resolution. The committee expressed disappointment that a reasonable request had been made by the area committee for a site visit and had been ignore. It was commented that-

- (i) the assertion that were was not enough budget in the traffic scheme was unacceptable as the cost of such a visit was likely to be light terms of officer time;
- (ii) a resolution for a site visit to the Barbican landing stage had been carried out and that the refusal of the stoke visit showed inconsistency in the approach of the highway authority.

It was further commented that-

- (iii) the Cabinet Member had not been made aware of the request for a site visit;
- (iv) members of the public left the last committee with the belief that the a site visit would take place before a decision was made;

As a delegated decision on the issue had been made, it was proposed by Councillor Wildy and Seconded by Councillor Macdonald that the delegated decision be 'called in' to prevent the implementation of the decision and allow for a site visit with residents to take place

It was reported by Inspector Mulligan that regarding Minute 45 (iv) the work on the Devonport Community Police Station had been approved by the Police authority and had not yet been given planning permission.

Resolved-

1. to call in the delegated decisions regarding the Somerset Place traffic regulation order.
2. that the minutes of the meeting of the 26 January 2010 be approved subject to the above amendment to Minute 45 (iv).

57. **CHAIR'S URGENT BUSINESS**

As the meeting was the last meeting of this Area Committee, the Chair and Councillors on the committee thanked the co-opted representatives for their attendance and dedication to their communities.

The Chair reported that-

- all recommendations and resolutions will be sent on to the relevant officer / member as usual.
- minutes would be sent to City Council on 26 April 2010 for approval.

58. **CAMELS HEAD SEWERAGE TREATMENT WORKS**

The Chair advised that apologies had been received from the officer due to present on the issue of the Camels Head Sewerage treatment works. It was commented by the committee that-

- (i) it was disappointing that only one officer was able to make comments on the issue;
- (ii) the smell from the Camels Head sewerage treatment works was a serious issue in the surrounding area and would continue to impact on many residents and could have an effect on the future regeneration of North Prospect and the surrounding area;

Councillor Coker was disappointed that the officer had not been able to make it and had several questions he would want to put to them, and would do so outside of the meeting.

Resolved to recommend that the issue be a high priority for the new locality structures.

59. **POLICING ISSUES**

Inspector Ian Mulligan attended the committee and reported on local policing matters. It was reported that -

- (i) there had been a fall in total crime of 7 percent across the Devonport sector;
- (ii) the community engagement mobile information pod had been active in the local area;
- (iii) several warrants had been executed, based on proactive policing which had resulted in the closure of a cannabis factory and the imprisonment of a street drug dealer;
- (iv) the local policing team had been involved with events in Marlborough Street which had further helped to engage local residents;
- (v) it was believed that the Devonport community Police Station would be considered by the planning committee at the end of April. The station would be a public facing station and would greatly improve community relations.

In response to questions from the committee and members of the public, it was reported that -

- (vi) regarding dispersal orders in Mount Wise it was acknowledged that the punitive measures were not the only option available and police were working to provide better prevention strategies. Police also acknowledged that many of the issues caused in the area were due to young people coming into the area to drink alcohol on a Friday night;
- (vii) the police were aware of the vandalism in St. Levans park and officers had been tasked to patrol the area;
- (viii) regarding the road side sales of motor vehicles, this issue lays primarily with the Local Authority and its trading standards department although police would support the work the best they could.

60. **LOCALITY WORKING**

The Head of Policy, Performance and Partnerships presented a report to the committee it was reported that –

- (i) locality working aimed to improve public engagement and the way in which service providers worked together;
- (ii) a cross agency team of senior officers would take responsibility for each locality;
- (iii) locality teams would be put in place by 1 June 2010.

In response to questions from members of the committee and the public it was reported that –

- (iv) the localities manager would either be a Police Inspector, Assistant Director of the Council or an Assistant Director of the Primary Care Trust (PCT). This did not indicate a new level of bureaucracy as locality responsibilities would be in addition to the workload of those existing officers;
- (v) councillors would be invited to attend Partners and Communities Together meetings rather than directed to do so by council officers;
- (vi) the localities structure will enable people to access services locally and deal with issues at a neighbourhood level;
- (vii) issues regarding the format of the report were noted and the committee were advised that there were no changes from the proposals put forward at full council. Although omitted from the report provided to the committee, the lead members were still a proposal;
- (viii) boundaries were aligned with the PCT and Police and were based on extensive consultation over a period of years;
- (ix) councillors could still expect to receive case work from their electorate/community but would be able to action this through the localities manager and get a quicker response;
- (x) although some PACT meetings had declining attendance and unannounced cancellations the new PACT meetings would not be cancelled at short notice and would be widely advertised;
- (xi) the new approach of localities working was not an attempt to extend the power of officers but rather to provide councillors and their communities to receive answers

and solutions to problems more quickly.

61. **QUESTIONS FROM MEMBERS OF THE PUBLIC**

The Committee considered questions from members of the public on the appearance of planters in Stoke Village. It was reported that –

- (i) the planters had been procured by the Chair as a part of the Local Environment Fund;
- (ii) the planters had previously been installed on Mutley Plain;
- (iii) the original request had come the Stoke Village traders association;
- (iv) the planters had yet to be painted and moved to the final position;
- (v) the planters and associated plants would be maintained by the traders and a fund they would contribute to;
- (vi) Plymouth City Council Parks department would not maintain the planters.

It was further commented that –

- (vii) similar planters in Morice Town had proved difficult to maintain once the community who requested the installation became unable to maintain them;
- (viii) the planters were not in keeping with the local area, were unsightly and were becoming rubbish receptacles;
- (ix) the planters were placed within a conservation area and the local Stoke Conservation society had not been consulted about the placement;
- (x) the planters were believed to be an obstruction to the pavement.

The following public questions would be subject to written response from the local authority-

- (xi) had a full risk assessment and equalities impact assessment been completed before the planters were placed in Stoke Village?
- (xii) why had the local Stoke Village Conservation Society not been consulted?

Members of the public took the opportunity to thank Councillors, Co-opted representatives, the Police and Council Officers for their work on area committees.

62. **EXEMPT BUSINESS**

There were no items of exempt business.

Drake, Efford & Lipson and Sutton & Mount Gould Area Committee

Thursday 18 March 2010

PRESENT:

Councillor Rennie, in the Chair.
Councillor Fox, Vice Chair.
Councillors Mrs Aspinal, Mrs Nelder, Ricketts and Vincent.

Co-opted Representatives: Sally Anne Parkes and John Truscott.

Apologies for absence: Mike Smith.

The meeting started at 6.00 pm and finished at 7.05 pm.

Note: At a future meeting, the committee will consider the accuracy of these draft minutes, so they may be subject to change. Please check the minutes of that meeting to confirm whether these minutes have been amended.

51. DECLARATIONS OF INTEREST

There were no declarations of interest in accordance with the code of conduct.

52. MINUTES

It was reported by Councillor Vincent that he had not yet received any contact from the Highways Department regarding parking issues at Salcombe Road and the surrounding area.

Resolved that -

1. the minutes of the 21 January 2010 be approved as a correct record;
2. that the Democratic Support Officer write a letter to the Assistant Director for Democracy and Governance expressing the Committees disappointment at the lack of contact from Council Officers.

53. CHAIR'S URGENT BUSINESS

The Chair thanked Councillor Claude Miller MBE for his work within the area and wished him well in his retirement.

As the meeting was the last Area Committee, the Chair and Councillors on the committee thanked the co-opted representatives for their attendance and dedication to their communities.

54. POLICING ISSUES AND POLICE AND COMMUNITIES TOGETHER (PACT) PRIORITIES

This agenda item was taken alongside agenda item 6, Locality working. Please refer to minute no. 55.

55. LOCALITY WORKING

The Committee received a report from the Assistant Director for Safer Communities and Devon and Cornwall Police Representatives on the future of locality working. It was reported that –

- (i) a decision was made by a resolution of full council to discontinue area committees;
- (ii) in their place six 'Localities' had been identified within Plymouth. Services can be organised around consistent boundaries. Each Locality would consist of a number of

Plymouth's 43 Neighbourhoods based on well-established natural boundaries, recognised by local people;

- (iii) Locality Service Co-ordination Teams would be set up, involving practitioners from partner agencies;
- (iv) consultation would be joined up at the local level and the Council would work more closely with the Police in these areas;
- (v) Locality Service Co-ordination Teams would involve ward councillors, working with Police and Health Sector partners. To help identify priorities, Councillors would be invited to attend neighbourhood Partners & Communities Together (PACT) meetings;
- (vi) previous PACT meetings had been limited in their terms of reference. The Police would work with the council to increase PACT effectiveness;
- (vii) there would be a meeting closed to the public, where ward councillors, council officers, police officers, community representatives and other agencies would be able to make decisions about the local area. The meeting would be followed by a public forum where residents could raise concerns. Discussions were ongoing on how to formalise the process but neighbourhood structures would not be imposed.

The Chair opened the meeting to the members of public present, in response to their questions it was reported that –

- (viii) the parking problems at Salcombe Road were a good example of a local issue which could be taken on by a locality team to move forward;
- (ix) Salcombe Road and the surrounding area had been identified as a priority tasking for the local police sector, not only for parking issues but also for issues around anti-social behaviour.

In response to questions from members of the committee, it was further reported that –

- (x) closed meetings are being considered as it was often difficult to make a decision in and difficult to get other agencies to attend an open forum;
- (xi) Police authority liaison meetings would continue;
- (xii) there would be an officer at Assistant Director level who would be the contact for that neighbourhood
- (xiii) neighbourhoods would make the decisions on what structures they would like to have in their area;
- (xiv) a senior locality team member would Chair local meetings;
- (xv) Police and Council officers had not met to discuss how local meetings would work;
- (xvi) the way in which meetings would be conducted across the 43 neighbourhoods would not be dictated. If it was decided in an area the recording of meetings and published minutes were required then that would happen.

There was a general concern expressed that localities would not work effectively, concerns were raised regarding-

- the role of the Ward member in relation to the localities team;

- the perceived democratic deficit and lack of accountability;
- the funding arrangements and the impact that meetings would have on the Authority as they would not be official council committees.

56. **QUESTIONS FROM MEMBERS OF THE PUBLIC**

There were no questions from members of the public.

57. **EXEMPT BUSINESS**

There were no items of exempt business.

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Eggbuckland and Moorview Area Committee

Tuesday 23 March 2010

PRESENT:

Councillor M Foster, in the Chair.
Councillor Delbridge, Vice Chair.
Councillors Bowyer, Mrs Bowyer, Brookshaw and Dann.

Apologies for absence: Mr R W Goodson and Mr G Shepherdson Co-opted Representatives.

The meeting started at 6.00 pm and finished at 7.45 pm.

Note: At a future meeting, the committee will consider the accuracy of these draft minutes, so they may be subject to change. Please check the minutes of that meeting to confirm whether these minutes have been amended.

30. DECLARATIONS OF INTEREST

There were no declarations of interest made by Members in accordance with the code of conduct.

31. MINUTES

Resolved that the minutes of the meeting held on 17 November 2009 are confirmed as a correct record.

32. CHAIR'S URGENT BUSINESS

There were no items of Chair's urgent business.

33. POLICING ISSUES

There were no police representatives present at this meeting.

34. LOCALITY WORKING: NEXT STEPS

The Assistant Director for Finance, Assets and Efficiencies and Community Planning and Partnership Co-ordinator were in attendance to update the Committee on the progress with locality working, following its approval by the City Council on 1 February 2010. Members were advised that –

- (i) the purpose of locality working was to improve public engagement and improve the way in which service providers worked together, particularly in respect of jointly commissioned services;
- (ii) six Locality Service Co-ordination Teams were being set up across the City comprising practitioners from the following key services –
 - Community Safety
 - Children and Young People
 - Health and Adult Social Care
 - Street Services
- (iii) in the interim period, Partners and Communities Together (PACT) meetings would be used as the principle forum in which residents would be able to make their views known about service provision.

Information would also be shared via the Council's website, schools and libraries and, in regard to health and adult social care matters, opportunities were being explored to publicise material in pharmacies.

In response to questions raised by Members and members of the public, the following responses were provided –

- (a) Area Committees were not well attended across the City and locality working was being introduced to try and encourage more public participation in local issues. If locality working proved to be less successful the situation would be reviewed after 12 months;
- (b) a benefit of locality working was that services would be sharing resources;
- (c) residents would still be able to contact their ward councillors with any concerns;
- (d) ward members would agree amongst themselves which of them would attend each PACT meeting;
- (e) the PACT meetings would involve cross agency working including ward members, police representatives and health providers; this forum would provide an effective way in which to raise issues;
- (g) the provision of the Local Environment Fund would continue in its existing format with Councillors being allocated a sum of £1754.

The officers were thanked for their attendance.

35. **DREAM SCHEME**

Agnes Cioffi, Community Initiatives Development Worker from PETRA (Plymouth Federation of Tenants and Residents Associations) gave a presentation on the dream scheme.

The Committee heard that –

- (i) a dream scheme was a community youth development scheme which was based on a simple concept of work, points and trips which enabled young people to carry out community based work projects for which they earned points that could be exchanged for trips and activities of their choice;
- (ii) one of the key benefits of such a scheme was the reduction in anti social behaviour and the knock on effects such as policing, improved living environments, raised expectations of the young people and improved communications and relationships between residents;
- (iii) youth related issues were of prime importance to residents of all ages and the scheme's approach to involve the whole community could address problems;
- (iv) the scheme provided a sense of belonging and enabled young people to serve their community;
- (v) the dream scheme had been developed in Stonehouse and had engaged the Youth Services, Plymouth Community Homes, police, local residents and the residents association;
- (vi) the scheme looked at specific issues relating to Flora Court such as the lack of space to play, parking and the lack of colour in the community;

- (vii) currently Plymouth Community Homes were investigating the feasibility of providing parking permits for residents which would create more space to provide a designated play area;
- (viii) the Plymouth Arts Centre had designed a mural which made a statement about the community;
- (ix) the Lord Mayor had attended a community event to celebrate the achievements of the scheme.

The following responses were provided to questions raised by Members and members of the public –

- (a) the dream scheme for Eggbuckland was progressing well with training sessions being arranged;
- (b) members of the public were encouraged to volunteer for the scheme;

The officer was thanked for her attendance.

36. **YOUTH ISSUES**

Cathy Tasker from the Youth Services provided an update on youth issues within the two Wards.

The Committee was informed of the main initiatives being undertaken, which included –

- (i) where anti social behaviour problems had been identified the service worked with the tenants, residents and Councillors to address these issues;
- (ii) the service had undertaken the following work –
 - impact days on drug and alcohol;
 - sexual health and infections;
 - providing work experience opportunities;
- (iii) a total number of 14 play parks would be upgraded over the next 12 month period.

The officers was thanked for her attendance.

37. **STEPPING STONES TO NATURE - UPDATE**

The Stepping Stones to Nature Project Co-ordinator provided a briefing on the Stepping Stones to Nature project.

The Committee heard that –

- (i) this was a £1.06 million partnership project which sought to deliver improved opportunities to access green space in and around the city, over a 4 year period; the project was being funded by the Big Lottery Changing Spaces programme;
- (ii) the project had a unique vision to deliver the 'Outdoors for All' agenda; it sought a future where local urban green spaces were promoted as the first step on the journey to experiencing the wide ranging benefits of accessing nature;

- (iii) the Stepping Stones to Nature's vision had three components –
- local urban green spaces; encourage local communities to contribute to improvements and to develop and participate in activities within these spaces;
 - encourage explorations and build confidence in accessing natural areas within the city but outside of the 'comfort zone', eg local nature reserves;
 - opportunities to experience, encourage exploration and build confidence in visiting one of the many unique natural environments that surround the city, eg Dartmoor National Park and the Tamar Estuaries;
- (iv) the Forder Valley Nature Reserve was an important green expanse within the local community which held significant value for wildlife, landscape and use; funding was available to encourage more people to enjoy and play in the reserve;
- (v) work was being undertaken with residents, Leigham Primary School and Youth Services to install natural play features and improve access, paths and signage; weather permitting it was anticipated that the play area would be complete by the end of March and access improvements by the end of April;
- (vi) work would be undertaken to investigate the feasibility of providing wild play areas which interacted with the environment and the provision of facilities and an area for older people;
- (vii) work would be undertaken over the forthcoming weekend to install den frames, picnic tables and a log bridge;
- (viii) training sessions were being held in the delivery of water surveys which was a national initiative; as part of this initiative the pond at Forder Valley would be looked at;
- (ix) a community event was held to clean up the edge of the reserve and within one hour a skip had been filled;
- (x) a core group of people had expressed an interest in establishing a 'friends group' to ensure the site was maintained;
- (xi) the Stepping Stones to Nature project was working with Plymouth Transport and Highways in partnership with the Sustainable Transport team to encourage more people to walk and cycle;

a review of the comments received from the consultation previously undertaken with residents, Leigham Primary School and ward members regarding the cycleway/footway has resulted in the proposed route being amended;

a further consultation event has been planned for Wednesday 31 March 2010, 4pm to 7pm at Leigham Primary School; this would provide the opportunity for residents and parents to view the new plans and to discuss the proposals.

The officer was thanked for her attendance.

38. PROVISION OF CAR PARKING SPACES AT CHURCHSTOW WALK

The Contract and Disrepair Manager submitted a report on the provision of car parking spaces at Churchstow Walk, which highlighted the following –

- (i) the proposal to provide additional car parking spaces on the open space at the rear and between the two terraces of addresses 36 – 60 Churchstow Walk had been investigated;
- (ii) residents were individually contacted to advise them that the proposed scheme had been approved; following this approval a signed petition from residents had been received opposing the scheme;
- (iii) the consultation exercise resulted in the overwhelming rejection of the scheme by residents and would therefore not be progressed.

An assurance was given by the Chair that due to the residents' overwhelming rejection of the proposed scheme that it would not be progressed.

39. LOCAL ENVIRONMENT FUND

The Committee received a breakdown of the Local Environment Fund 2009/10.

The Chair advised that further clarification would be sought relating to the remaining funds available, as the breakdown provided was unclear.

40. QUESTIONS FROM MEMBERS OF THE PUBLIC

In response to questions raised by members of the public, the following responses were provided –

- (i) work had been undertaken to increase the car parking area at the Fort Austin Depot to prevent cars from parking on the road and blocking access to residents' properties; the car park would be locked at 6pm to prevent anti social behaviour;
- (ii) currently Plymouth Community Homes leased Fort Austin depot; there was an option in the lease to terminate it after three years; if the lease was terminated then it would be difficult to redevelop the site due to its listed building status and should it remain empty it could attract anti social behaviour;
- (iii) the site of Chaucer School was located within the Honicknowle Ward and not Eggbuckland; due to the economic downturn there had been no interest in developing the site; the Council may seek, as part of a planning application, the provision of a community facility;

Councillor Bowyer undertook to liaise with the Honicknowle Ward Councillors regarding the siting of a temporary mobile unit on this site for community use;

- (iv) pupils of St Edward's Church Primary School and the police had been involved in a speed trap exercise along Fort Austin Avenue; nine cars had been stopped in one hour; those drivers stopped were asked a series of questions put to them by the pupils; this exercise had attracted publicity from the Evening Herald and Pirate FM;

- (v) a camera car would be deployed in Fort Austin Avenue, in order to capture incidents of irresponsible parking around St Edward's Church Primary School; motorists found to be parking irresponsibly would receive a fine.

41. **EXEMPT BUSINESS**

There were no items of exempt business.

Ham and St Budeaux Area Committee

Wednesday 31 March 2010

PRESENT:

Councillor Gordon, in the Chair.
Councillor Bowie, Vice Chair.
Councillors Evans and Tuohy.

Co-opted Representatives: Mrs S White.

Apologies for absence: Councillors Mrs Bragg and Wheeler.

The meeting started at 6.00 pm and finished at 8.25 pm.

Note: At a future meeting, the committee will consider the accuracy of these draft minutes, so they may be subject to change. Please check the minutes of that meeting to confirm whether these minutes have been amended.

51. DECLARATIONS OF INTEREST

There were no declarations of interest made by Members in accordance with the code of conduct.

52. MINUTES

Resolved that the minutes of 13 January 2010, be confirmed as a correct record.

53. CHAIR'S URGENT BUSINESS

The Chair made it clear that the incinerator was not an agenda item as it was deemed controversial and would not be discussed at the meeting.

54. POLICING ISSUES

Representatives of the Devon and Cornwall Constabulary were in attendance and gave an update on crime statistics.

55. SECTION 106 SPENDING ARRANGEMENTS FOR HAM AND ST BUDEAUX

The Assistant Director for Regeneration and Development submitted a report on Section 106 Spending Arrangements for Ham and St Budeaux.

In response to questions from members of the committee, it was reported that –

- (i) some of the Section 106 money is spent in whole or in part;
- (ii) in relation to the St Budeaux Community Centre and public car park, if the money is not spent, the money would be returned to the developer;
- (iii) the allocation of Section 106 money is determined at the time of the planning application. Section 106 spending is monitored and has to be spent on what it is intended for. The Lead Service is responsible for the spend.

Resolved that a report on the unspent Section 106 Agreement money and the future spending to be requested within seven working days of this meeting.

56. **LOCALITY WORKING: NEXT STEPS**

The Assistant Director for Children and Young People and Neighbourhood Manager submitted a report on locality working.

It was reported that –

- (i) a decision had been taken at Full Council on 1 February 2010, to launch locality working in June with a review to take place after 12 months;
- (ii) the aim was for partners in Plymouth moving towards locality and neighbourhood level work;
- (iii) each locality will have a team of officers, key people with a particular knowledge and interest in that area.

In response to questions from members of the committee, it was reported that -

- (iv) the meetings would be broader than the council and Councillors would have a role to play in the arrangements.

Resolved to request that members of the public are invited to attend the review of locality working after the 12 month trial.

57. **QUESTIONS FROM MEMBERS OF THE PUBLIC**

Members of the public put forward questions, to which the following responses were provided with regard to –

- (i) flooding of the new school playing fields on Buckfast Close. Councillor Evans advised that he had been assured by the Local Education Authority Property Officer that drainage in the field would not build up. Councillor Evans agreed to seek further advice and would respond to the member of the public directly;
- (ii) 5 to 7 Victoria Road, a question raised at a previous meeting had not been responded to. The Chair advised that this question could not be answered and requested the Democratic Support Officer seek a response;
- (iii) the public meeting at the St Budeaux Community Centre on the incinerator. Councillor Wheeler said he would support the residents if it is proved that the gases out of the chimney were harmful. The Chair advised the member of the public to direct this question direct to Councillor Wheeler and should be submitted in writing;
- (iv) the consultation with the MOD and the Navy on the incinerator and the chimney? The Councillors advised that the MOD and Navy are keen on this because they will get free power;
- (v) the provision of double glazing in the sheltered housing at Weston Mill to help with noise caused by the volume of traffic. The Committee responded that the by-pass and petrol emissions were a worry and something needs to happen to residual waste;
- (vi) why a letter from Councillors had not been sent to the residents of Barne Barton because the chimney would have an impact on other neighbourhoods. The Committee responded that this information has just come to light with the recent news that Ernesettle was no longer a potential site. Two thousand letters have been sent to people nearest to the incinerator, other areas will get a letter in due course.

58. **EXEMPT BUSINESS**

There were no items of exempt business.

Plympton Area Committee

Monday 8 March 2010

PRESENT:

Councillor Nicholson, in the Chair.

Councillor Lock, Vice Chair.

Councillors Dr. Salter, Mrs Beer, James, Jordan and Sam Leaves and Dr Salter.

Co-opted Representatives: Mr J Bouldon, Mr A Briggs, Mr E F Mills, Mr A Street and Malcolm Halliday

Apologies for absence: Mr S Mower

The meeting started at 6.00 pm and finished at 8.30 pm.

Note: At a future meeting, the committee will consider the accuracy of these draft minutes, so they may be subject to change. Please check the minutes of that meeting to confirm whether these minutes have been amended.

51. DECLARATIONS OF INTEREST

The following declarations of interest were made in accordance with the Code of Conduct in relation to items under discussion at this meeting –

Name	Minute No. and Subject	Reason	Interest
Councillor Mrs. Beer	54 - Policing Issues	Employee of Devon and Cornwall Constabulary.	Personal
Mr. Street	54 - Policing Issues 56 – Plympton Library	Retired Police Officer. Board Member of NHS Plymouth	Personal

52. MINUTES

Resolved that the minutes of the meeting held on 11 January 2010, be confirmed as a correct record.

53. CHAIR'S URGENT BUSINESS

There were no items of Chair's Urgent Business.

54. POLICING ISSUES

Inspector Fitzpatrick was in attendance to report on behalf of the Devon and Cornwall Constabulary.

The Committee was advised that –

- (i) an individual arrested for the recent burglary of the Conservative Club had completed 49 hours of community service and was due to start probationary services in Plympton;
- (ii) crime figures for Plympton overall had decreased from 1021 incidents last year to 876 incidents this year;
- (iii) crime figures for Plympton St Maurice had decreased by 20%;

- (iv) crime figures for Woodford had increased to 13%;
- (v) crime figures for Yealmpstone had remained the same;
- (vi) crime figures for Chaddlewood had decreased by 22%;
- (vii) crime figures for Colebrook and Newnham had decreased by 26%;
- (viii) crime detection rates throughout Plympton had increased to over 30%;
- (ix) anti social behaviour statistics for Plympton overall had dropped by 7%, however statistics for Chaddlewood had increased by 21%; albeit the number of incidents were low and many were parking related;
- (x) school speed watches had taken place at Old Priory School and Yealmpstone School in order raise awareness of the effects of speeding; this initiative enabled several school children to ask drivers questions and aided the police in giving drivers advice upon speeding;
- (xi) traffic units and speed detection units were regularly deployed in Plympton in order to focus upon speed enforcement;
- (xii) two positive drug warrants were conducted in Plympton recently;
- (xiii) Police officers had caught two young men responsible for the numerous thefts of lead from garages in Downfield Walk and Downfield Way;
- (xix) the mobile police surgery would be held in Plympton library on the third Wednesday of every month;
- (xx) PACT (Partnerships and Communities Together) meetings were due to be held on 19 March 2010 at 7pm in Yealmpstone School; others would be realigned to take place in June;
- (xxi) a bicycle security marking session was due to held on Saturday 20 March 2010 at the Co-op Ridgeway;

In response to questions raised it was reported that –

- (xxii) criminal damage was the most common offence in Plympton;
- (xxiii) assault was one of the most serious crimes in Plympton, however Inspector Fitzpatrick informed the Committee that violent crime was down;
- (xxiv) drugs dogs were currently being used to go into a number of pubs unannounced in order to seek out illegal substances;
- (xxv) three break-ins in the Co-op Ridgeway Plympton which had similar modes of illegal entry were under investigation;
- (xxiv) Police officers were only able to deal with parking obstructions; nuisances regarding parking on yellow lines should be reported to parking attendants as this issue had been de-criminalised;

Resolved that Devon and Cornwall Police be thanked for their attendance at area committee meetings and congratulated for their work on tackling anti social behaviour in Chaddlewood.

55. **TRANSPORT ISSUES**

There were no transport issues to report upon.

56. **PLYMPTON LIBRARY**

Councillor Jordan provided an update on Plympton Library and informed the Committee that the Primary Care Trust (PCT) was unable to commit finances to the Plympton Library Scheme at the present time due to the current economic climate.

In response to questions raised it was reported that –

- (i) due to the lack of finances from the PCT, future plans for the library would need to be adapted however commercial sensitivity prevented specific options being commented upon;
- (ii) scheduled timings for the new library build would have to be revised;
- (iii) the current lease for the current library could be extended to allow for the lack of funding from the PCT;
- (iv) rent for the current library would be taken from the leisure budget;
- (v) Councillor Jordan was unaware of the rumour that the site for the current library was up for sale, however informed the Committee that the Council had a contract to lease the current site for 8-9 years;
- (vi) the building where the current library was situated was thought not to be listed;
- (vii) the current library was in a good position in the heart of Plympton that could support local business; the suggestion of buying this site would be reported back;
- (viii) it was still hoped that the new library would be of considerable size.

Resolved that the update be noted and that thanks be extended to Councillor Lock and Mr Street for their hard work and dedication in trying to deliver Plympton Library.

57. **REES YOUTH CENTRE**

Councillor Mrs Beer provided the Committee with an update on Rees Youth Centre as the representative from the Centre was unable to attend.

The Committee was informed that the Rees Youth Centre –

- (i) was very active within the local community and was also working further afield by inviting young people from other areas of Plymouth to join them;
- (ii) had a music suite and voice training teachers which encouraged young people to form their own bands and start to sing;
- (iii) had a sexual health clinic with trained advisors to give advise to young people on sexual health and contraception; it was hoped that this would assist in combating underage pregnancy rates across the city;
- (iv) had a graffiti wall where young people could apply for funding to graffiti in a controlled environment;
- (v) ran clubs for young people during holiday time;
- (vi) was promoted in senior and primary schools in Plymouth and was due to open for longer hours to suit the needs of young people.

Resolved that Councillor Mrs Beer be thanked for providing the Committee with an update and that the update be noted.

58. **COMMUNITY EVENTS AND ROAD CLOSURES**

The Committee received a written report regarding community events and road closures and registered their disappointment that a representative from AMEY was unable to attend.

Questions were raised regarding the current policy, the need for community hosts to take out insurance, health and safety checks and possible costs incurred.

Recommended Plympton Area Committee request that the Overview and Scrutiny Management Board consider an appropriate panel to scrutinise the current Community Events and Road Closure Policy, specifically with regards to the cost of closing roads for charitable events.

59. **LANGAGE POWER STATION**

A representative from the Environment Agency attended the meeting and informed the Committee that –

- (i) the Environment Agency granted an environmental permit to Centrica in order to ensure that Langage Power Station operated safely and effectively;
- (ii) pollutants were monitored by probes in the chimney stack of the power station and worked to a high degree of accuracy; this was confirmed by an Independent audit;
- (iii) the incident that occurred at Langage Power Station between 11-18 September 2009 when the 'first firing' took place was due to the vapourisation of the insulation in the boilers; this resulted in a cloud of vapour being emitted from the chimney stacks. Officers from the Environment Agency attended the site on 11 September 2009 and undertook their own investigations;
- (iv) an eruption of noise occurred when the power station was 'fired up' for the first time on 11 September 2009, this was due to the steam being released into the atmosphere. When commissioning procedures took place;
- (v) Centrica had resolved not to burn fuel oil for the foreseeable future , an agreement would have to be obtained from the Environment Agency before this could be changed;

In response to questions raised it was reported that –

- (vi) the monitoring of air quality in the vicinity of Langage Power Station was the responsibility of the local authority within their own boundaries;
- (vii) nitrogen dioxide monitors were already in place at Sparkwood Village Hall and Cornwood;
- (viii) some waste companies had voluntarily loaded real time data onto the internet and the Environment Agency may be able to influence Centrica to do the same;
- (ix) once the power station was fully operational, it was expected that visible emissions would no longer occur as natural gasses were a very clean fuel. It was highlighted that if a smoky residue was witnessed being emitted from the site, then the Environment Agency should be called on free-phone 0800 80 70 60.

Resolved that the representative from the Environment Agency be thanked for his attendance.

60. **LOCALITY WORKING: NEXT STEPS**

The Head of Policy, Performance and Partnerships and a Policy and Performance Officer attended the Committee to provide an update on Locality Working following its approval at City Council on 1 February, 2010.

The Committee was informed that –

- (i) Locality Working aimed to improve public engagement and the way in which service providers worked together;
- (ii) a cross agency team of senior officers would take responsibility for each locality;
- (iii) locality teams would be put in place by 1 June 2010;

In response to questions raised it was reported that –

- (iv) future working arrangements would take place at a neighbourhood level, in Plympton it was expected that PACT (Partners and Communities Together) meetings would be joined together with Locality Working to identify priorities for individual neighbourhoods;
- (v) Locality Working neighbourhoods were already in place across the city and were not invented for this scheme;
- (vi) there would be locality teams for each of the six localities across Plymouth which would include a representative from the Council, the Police and the Health Service;
- (vii) the Fire Service had agreed to dedicate officer resources to locality working;
- (viii) Locality Working would be advertised in libraries, on the Plymouth City Council website and in public places; PCSO officers would also continue to play a role in communicating on behalf of all sectors with their work in the community;
- (ix) Locality Working would be reviewed after 12 months of operation.

Resolved that the update be noted.

61. **QUESTIONS FROM MEMBERS OF THE PUBLIC**

The Committee considered questions from members of the public on the following matters –

- (i) parking in Steer Park Road near the Chaddlewood Inn;
- (ii) the recent planning application for three families to reside in Hatfield Close and if Park Stone Lane would be used as an entrance;

Responses were provided as follows –

- (a) with regard to (i) above, Councillor Jordan informed the Committee that this issue had been investigated previously however a gap was left in the road near the Chaddlewood Inn to attempt to slow down traffic;
- (b) with regard to (ii) above, the Committee was informed that it was understood that there would be no transportation in Park Stone Lane;

Councillor Lock provided the Committee with an update on improvements to signage at Cott Hill and stated that he had enlisted the help of the Police in the aim of supporting his efforts to get the current signage changed.

Under this agenda item, the Chair took the opportunity to thank the Committee's six co-opted representatives as well as members of the public for their contribution and participation over the past few years. It was highlighted that the minutes for the last Area Committee meeting would be sent to 26 April 2010 City Council meeting for approval. The Chair directed members of the public to the Council's website (www.plymouth.gov.uk) for information on Locality Working and to contact local ward Councillors for any ward concerns.

62. **EXEMPT BUSINESS**

There were no items of exempt business.

Plymstock Area Committee

Monday 15 March 2010

PRESENT:

Councillor Mrs. Pengelly, in the Chair.
Councillor Michael Leaves, Vice-Chair.
Councillors Mrs Foster, Michael Leaves, Mrs Pengelly and Viney.

Co-opted Representatives: Dr Brian Cooper and Mr S Johnson.

Apologies for absence: Councillors K Foster and Wogens.

The meeting started at 6.00 pm. and finished at 7.35 pm.

Note: At a future meeting, the committee will consider the accuracy of these draft minutes, so they may be subject to change. Please check the minutes of that meeting to confirm whether these minutes have been amended.

51. DECLARATIONS OF INTEREST

There were no declarations of interest made in accordance with the Code of Conduct.

52. MINUTES

Resolved that the minutes of the meeting held on 18 January, 2010, be confirmed as a correct record.

53. CHAIR'S URGENT BUSINESS

Co-opted Representatives - Vote of Thanks

As this was the last meeting of the Area Committee, the Chair offered a vote of thanks, on behalf of all Committee Members, to both Mr. Johnson and Dr. Cooper for their commitment and valuable contribution to the work of the Committee during their time served as Co-opted Representatives.

54. POLICING ISSUES

Inspector Fitzpatrick was in attendance to report on local policing issues. The Committee was advised that –

- (i) despite the fact that their logos were currently in the process of being changed, they would still officially be known as the Devon and Cornwall Constabulary. This change was being introduced to reflect the fact that 'Police' was the name most commonly used and referred to by the public;
- (ii) according to the latest British Crime Survey, Devon and Cornwall was the third safest place to live in the Country;
- (iii) the downward trend in respect of general crime continued as follows –
 - Turnchapel, Hooe and Oreston – down 20%
 - Plymstock – down 14%
 - Elburton and Dunstone – down 17%
 - Goosewell – down 13%
- (iv) detection was up from 17% to 30% compared to 18 months ago;
- (v) anti-social behaviour was down by 5% across all neighbourhoods. Members were reminded that this category also included activities such as dog fouling and littering;

- (vi) the following success stories could be shared, namely –
- three people had been arrested in connection with a stolen vehicle
 - two drug warrants had been positively issued in respect of incidents at Chestnut Avenue and Lippel Drive
 - a School Speedwatch had taken place on 2 February. Out of the 120 vehicles that had gone through the speed detector, ten had been stopped and the drivers spoken to by the children
- (vii) Police surgeries continued to be held at Plymstock Library at 11.00 a.m. on the second Wednesday of every month and the mobile surgery was out and about on the first Wednesday of every month;
- (viii) the next Elburton and Dunstone PACT meeting would take place on 7 June at Elburton Village Hall commencing at 7.00 p.m. Dates of the other neighbourhood PACT meetings were subject to change and therefore could not be confirmed.

In response to questions raised, Members heard further that –

- (ix) the Police's 'Tackling Anti-Social Behaviour' leaflet recommended monthly community engagement and, to this end, a raft of different opportunities were available to members of the public including those mentioned at (vii) above;
- (x) concerns relating to speeding should be raised at the appropriate PACT meeting where, if enough complaints were received, consideration would be given to siting mobile units at any blackspots identified.

The Chair thanked Inspector Fitzpatrick for his report and attendance.

55. **MOUNT BATTEN TOWER UPDATE**

Further to minute 21, the Director for Corporate Support submitted a report updating the Committee on the current condition of Mount Batten Tower and the works being undertaken to ensure its immediate preservation.

The report was noted.

56. **PLYMOUTH GOLF CENTRE**

The Director for Development and Regeneration submitted a report responding to concerns raised over the floodlighting at Plymouth Golf Centre in Haye Road. The report concluded that, following a very careful and detailed investigation by specialist officers, the floodlighting did not constitute a hazard to road users.

The report was noted.

57. **LOCALITY WORKING: NEXT STEPS**

The Assistant Director for Business Support (Community Services) and the Localities Project Co-ordinator were in attendance to update Committee on progress with Locality Working, following its approval at City Council on 1 February, 2010. Members were advised that –

- (i) the purpose of Locality Working was to improve public engagement and improve the way in which service providers worked together, particularly in respect of jointly commissioned services;
- (ii) six Locality Service Co-ordination Teams were being set up across the City comprising practitioners from the following key services –
- Community Safety
 - Children and Young People
 - Health and Adult Social Care

- Street Services

- (iii) in the interim period, Partners and Communities Together (PACT) meetings would be used as the principle forum in which residents would be able to make their views known about service provision. Information would also be shared via the Council's website, schools and libraries and, in regard to health and adult social care matters, opportunities were being explored to publicise material in pharmacies.

In response to questions raised, Members heard further that –

- (v) meetings would be minuted by Neighbourhood Liaison Officers and would be available for public inspection;
- (v) there would be numerous opportunities for residents to meet with ward councillors such as PACT meetings, ward surgeries and local resident association meetings;
- (vi) Area Committees were not well attended across the City and locality working was being introduced to try and encourage more public participation in local issues. If locality working proved to be less successful the situation would be reviewed after 12 months;
- (vii) a benefit of locality working was that services would be sharing resources;
- (viii) residents would still be able to contact their ward councillors with any concerns;
- (ix) PACT meetings started at 7.00 p.m. and there would be opportunity for public questions on PACT agendas;
- (x) ward members would agree amongst themselves which of them would attend each PACT meeting;
- (xi) the term third sector referred to voluntary/community groups.

In addition to the above, concerns were raised regarding the fact that –

- Mount Batten was not mentioned as a neighbourhood
- people assumed the 'P' in PACT stood for Police not Partners and this reinforced the view that PACTs were Police led.

58. STREET NAMING AND NUMBERING

The Director for Corporate Support submitted a report advising that a section of Howard Road had been renamed to Garden Village.

The report was noted.

59. LOCAL ENVIRONMENT FUND

The Committee was informed that Local Environment Fund monies had been granted to purchase a granite stone and tree planting to visually enhance the environment on the approach to Elburton Village from Brixton.

60. QUESTIONS FROM MEMBERS OF THE PUBLIC

The Committee considered questions from members of the public on the following matters –

- (i) the erection of two 's' bend signs on the approach to the 's' bend at St. John's Road with its junction of Church Hill Road;
- (ii) condition of the car park at Jennycliffe and the overflow car park at Mount Batten Tower;

- (iii) the appearance of a new sign at the Mountbatten Centre car park warning of a £95 fine or £125 tow fee for anyone illegally parked;
- (iv) the sale of Hooe Barn;
- (v) Plymstock swimming pool;
- (vi) condition of the rugby pitch at King George V Playing Fields;
- (vii) wheely bins from properties in Springfield Road being left out along Wembury Road;
- (viii) difficulties in accessing officers due to inaccuracies in the staff telephone directory or staff only working part-time;
- (ix) Plymouth City Council's pension's deficit;
- (x) Broadway car park;
- (xi) mountain biking at Buddle Wood;
- (xii) accessible formats of Council reports and documents;
- (xiii) Council employees paid in excess of £100,000;
- (xiv) Radford Hide;
- (xv) East End traffic scheme;
- (xvi) accessibility to public toilets;
- (xvii) council contracts;
- (xviii) a marine strategy;
- (xix) access to Council officers;
- (xx) allocated funding;
- (xxi) property;
- (xxii) health and safety;
- (xxiii) Mount Batten passenger ferry;
- (xxiv) access to Queen Anne's Battery public slipway;
- (xxv) environmental issues;
- (xxvi) recycling policy;
- (xxvii) access to school playing fields;
- (xxviii) access to Fair Trading.

Responses were provided as follows –

- (a) with regard to (i) above, it was thought that the signs were in place but contact would be made with the relevant department to ensure this was the case;
- (b) with regard to (ii) above, the car park at Jennycliffe had been repaired but Councillor Leaves would arrange for it to be inspected again, along with the overflow car park at Mount Batten Tower;
- (c) with regard to (iii) above, the car park was on private land but Councillor Leaves would ask the Council's legal department to look into the matter;

- (d) with regard to (iv) above, the barn had been sold for £1 with the proviso that it be brought back into public use;
- (e) with regard to (v) above, a central location had been identified but residents had objected and the application had been refused by the planning department;
- (f) with regard to (vi) above, Councillor Leaves would refer the matter to Parks;
- (g) with regard to (vii) above, Councillor Leaves would refer the matter to Environmental Services;
- (h) with regard to (viii) above, Councillor Mrs. Pengelly would raise the matter with the Assistant Director for Human Resources and Organisational Development;
- (i) with regard to (ix) above, the City Council's pension's deficit stood at £316m;
- (j) with regard to (x) above (see also minute 48(ii)), Councillor Viney was dealing with the concerns raised;
- (k) with regard to (xi) above, Councillor Leaves had visited the area and spoken to the youths involved. As far as he was concerned this no longer appeared to be a problem. In addition, Plymstock School was investigating whether or not it was feasible to develop a mountain bike track on its own land;
- (l) with regard to (xii) above, reports and documents were only provided in different formats or languages upon request;
- (m) with regard to (xiii) – (xxviii), written responses would be sought from the relevant departments.

61. **EXEMPT BUSINESS**

There were no items of exempt business.

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CITY OF PLYMOUTH

Subject: Housing Tenancies Appeals Committee
Committee: City Council
Date: 26 April 2010
Cabinet Member: Councillor Bowyer
CMT Member: Director for Corporate Support
Author: Tim Howes, Assistant Director Democracy and Governance
Contact: Tel. (01752) 304032
e-mail tim.howes@plymouth.gov.uk
Ref:
Part: 1

Executive Summary:

The Council's Constitution still has as one of its Committees a Housing Tenancies Appeals Committee which was set up prior to the transfer of the housing stock to Plymouth Community homes. It is understood that even prior to the transfer, the Committee has not met for some time. The existence of the Committee serves no useful purpose.

Despite its lack of utility, the Committee is taken into account in allocating seats to political groups and unnecessarily complicates the calculation of political proportionality. Further, the Council has to allocate Councillors to this Committee despite the fact that it has no purpose and never meets!

Given the above, it is recommended that the Committee be deleted from the Constitution by the Council.

This report is a precursor to other proposed constitutional changes which will be brought before Council in due course. These changes will include the statutory report on the implementation of the "strong leader model" of executive governance, practical changes to the Constitution highlighted during the sale of Citybus, changes to delegations brought about by the new management structure and other housekeeping matters.

Corporate Plan 2010-2013:

This impacts on CIP 13 – Supporting council staff to perform better.

**Implications for Medium Term Financial Plan and Resource Implications:
Including finance, human, IT and land**

The main implications relate to corporate governance.

Other Implications: e.g. Section 17 Community Safety, Health and Safety, Risk Management, Equalities Impact Assessment, etc.

None specifically identified

Recommendations & Reasons for recommended action:

It is recommended that the Housing Tenancies Appeals Committee be deleted because following stock transfer it serves no purpose and its continued existence impacts on the political proportionality rules for the distribution of seats.

Alternative options considered and reasons for recommended action:

Leaving the Appeals Committee within the constitution serves no useful purpose but does adversely impact on the calculation of the allocation of seats on Committees.

Background papers:

Council constitution

Sign off:

Fin	Corp F910 001	Leg	DS 111 8	HR		Corp Prop		IT		Strat Proc	
Originating SMT Member: Tim Howes, Assistant Director for Democracy and Governance											

MAY 2010			
M 17		M 26	Corporate Joint Consultative Committee 10am
T 18		T 27	Licensing Sub (Misc) 10am
W 19		W 28	O&S Management Board 2pm
Th 20		Th 29	Planning Committee 2.30pm
F 21	ANNUAL MEETING 10.30am	F 30	Standards Sub 10am (P)
			AUGUST 2010
M 24		M 2	CITY COUNCIL 2pm
T 25		T 3	
W 26		W 4	
Th 27		Th 5	Licensing (Hackney Carriage) 10am
F 28		F 6	
	JUNE 2010		
M 31	BANK HOLIDAY	M 9	Local Access Forum 10.30am
T 1	Licensing Sub (Misc) 10am	T 10	Cabinet 2pm
W 2	O&S Management Board 2pm (P)	W 11	Licensing Sub (Misc) 10am
Th 3	Planning Committee 2.30pm Support Services OSP 10am	Th 12	O&S Management Board 2pm (P)
F 4		F 13	
M 7	Customers and Communities OSP 10am	M 16	
T 8	Cabinet 2pm	T 17	
W 9	Health and Adult Social Care OSP 10am	W 18	
Th 10	Children and Young People OSP 2pm	Th 19	
F 11		F 20	
M 14	Local Access Forum 10.30am Growth and Prosperity OSP 2pm	M 23	
T 15	Licensing (Misc) 10am Licensing Sub (Misc) 11am	T 24	Licensing (Misc) 10am Licensing Sub (Misc) 11am
W 16	O&S Management Board 2pm (P)	W 25	O&S Management Board 2pm (P)
Th 17	Licensing (Hackney Carriage) 10am	Th 26	Planning Committee 2.30pm
F 18	Standards Sub 10am (P) Tamar Bridge and Torpoint Ferry JC 10am	F 27	
M 21	SACRE 10am	M 30	BANK HOLIDAY
T 22		T 31	
			SEPTEMBER 2010
W 23	Corporate Health, Safety and Welfare 10am	W 1	Health and Adult Social Care OSP 10am
Th 24	Mount Edgcumbe JC 10.45am	Th 2	Licensing (Hackney Carriage) 10am Support Services OSP 10am
F 25		F 3	Mount Edgcumbe JC 10.45am
M 28	Audit Committee 10am	M 6	Customers and Communities OSP 10am
T 29	Licensing Sub (Misc) 10am	T 7	Licensing Sub (Misc) 10am
W 30	O&S Management Board 2pm	W 8	O&S Management Board 2pm (P)
	JULY 2010		
Th 1	Planning Committee 2.30pm	Th 9	Children and Young People OSP 2pm
F 2		F 10	
M 5	CITY COUNCIL 2pm	M 13	Growth and Prosperity OSP 2pm
T 6		T 14	Cabinet 2pm
W 7	Health and Adult Social Care OSP 10am	W 15	Standards Committee 10am
Th 8	Licensing (Hackney Carriage) 10am Support Services OSP 10am	Th 16	
F 9		F 17	Standards Sub 10am (P)
M 12	Growth and Prosperity OSP 2pm	M 20	
T 13	Licensing Sub (Misc) 10am Cabinet 2pm	T 21	Licensing Sub (Misc) 10am
W 14	O&S Management Board 2pm (P)	W 22	O&S Management Board 2pm
Th 15	Children and Young People OSP 2pm	Th 23	Planning Committee 2.30pm
F 16		F 24	Audit Committee 10am Tamar Bridge and Torpoint Ferry JC 10am
M 19	Customers and Communities OSP 10am	M 27	Local Access Forum 10.30am
T 20		T 28	
W 21	Standards Committee 10am	W 29	
Th 22		Th 30	
F 23	Mount Edgcumbe JC 10.45am		

OCTOBER 2010		DECEMBER 2010	
		W 1	
		Th 2	
F 1		F 3	Tamar Bridge and Torpoint Ferry JC 10am
M 4	Corporate Joint Consultative Committee 10am	M 6	CITY COUNCIL 2pm
T 5	Licensing (Misc) 10am	T 7	
	Licensing Sub (Misc) 11am		
W 6	O&S Management Board 2pm (P)	W 8	O&S Management Board 2pm (P)
Th 7	Children and Young People OSP 2pm	Th 9	Licensing (Hackney Carriage) 10am
F 8		F 10	
M 11	CITY COUNCIL 2pm	M 13	Corporate Joint Consultative Committee 10am
T 12		T 14	Cabinet 2pm
			Licensing Sub (Misc) 10am
W 13	Health and Adult Social Care OSP 10am (P)	W 15	Standards Committee 10am
Th 14	Support Services OSP 10am (P)	Th 16	Planning Committee 2.30pm
	Licensing (Hackney Carriage) 10am		
F 15		F 17	
M 18	Customers and Communities OSP 10am (P)	M 20	
	Growth and Prosperity OSP 2pm (P)		
T 19	Licensing Sub (Misc) 10am	T 21	
	Cabinet 2pm		
W 20	O&S Management Board 2pm (P)	W 22	O&S Management Board 2pm (P)
Th 21	Planning Committee 2.30pm	Th 23	
F 22		F 24	
M 25		M 27	BANK HOLIDAY
T 26		T 28	Licensing (Misc) 10am
			Licensing Sub (Misc) 11am
W 27	O&S Management Board 2pm	W 29	
Th 28		Th 30	
F 29	Standards Sub 10am (P)	F 31	
	NOVEMBER 2010		JANUARY 2011
M 1	Corporate Health, Safety and Welfare 10am	M 3	BANK HOLIDAY
T 2	Licensing Sub (Misc) 10am	T 4	
W 3	Support Services OSP 10am	W 5	O&S Management Board 2pm (P)
Th 4	Licensing (Hackney Carriage) 10am	Th 6	Licensing (Hackney Carriage) 10am
			Children and Young People OSP 2pm
F 5		F 7	
M 8	Growth and Prosperity OSP 2pm	M 10	Growth and Prosperity OSP 2pm
T 9		T 11	Licensing Sub (Misc) 10am
W 10	Health and Adult Social Care OSP 10am	W 12	Health and Adult Social Care OSP 10am
	O&S Management Board 2pm (P)		
Th 11	Children and Young People OSP 2pm	Th 13	Support Services OSP 10am
			Planning Committee 2.30pm
F 12		F 14	Mount Edgcumbe 10.45am
M 15	Customers and Communities OSP 10am	M 17	Customers and Communities OSP 10am
T 16	Cabinet 2pm	T 18	Cabinet 2pm
	Licensing Sub (Misc) 10am		
W 17		W 19	O&S Management Board 2pm (P)
Th 18	Planning Committee 2.30pm	Th 20	
F 19		F 21	Audit Committee 10am
M 22	Local Access Forum 10.30am	M 24	Local Access Forum 10.30am
T 23		T 25	Licensing Sub (Misc) 10am
W 24	O&S Management Board 2pm	W 26	O&S Management Board 2pm
Th 25		Th 27	
F 26	Standards Sub 10am (P)	F 28	Standards Sub 10am (P)
	Mount Edgcumbe JC 10.45am		
M 29	SACRE 10am		
T 30	Licensing Sub (Misc) 10am		

M 31	CITY COUNCIL 2pm	M 4	Growth and Prosperity OSP 2pm (P)
	FEBRUARY 2011		
T 1		T 5	Licensing (Misc) 10am Licensing Sub (Misc) 11am
W 2		W 6	O&S Management Board 2pm (P)
Th 3	Licensing (Hackney Carriage) 10am	Th 7	Planning Committee 2.30pm
F 4		F 8	
M 7		M 11	CITY COUNCIL 2pm
T 8	Cabinet 2pm Licensing Sub (Misc) 10am	T 12	
W 9	O&S Management Board 2pm (P)	W 13	Support Services OSP 10am (P)
Th 10	Planning Committee 2.30pm	Th 14	Children and Young People OSP 2pm (P)
F 11		F 15	
M 14		M 18	Customers and Communities OSP 10am (P)
T 15	Budget Scrutiny	T 19	Licensing Sub (Misc) 10am
W 16		W 20	O&S Management Board 2pm (P)
Th 17	Budget Scrutiny	Th 21	Licensing (Hackney Carriage) 10am
F 18		F 22	BANK HOLIDAY
M 21	SACRE 10am	M 25	BANK HOLIDAY
T 22	Licensing (Misc) 10am Licensing Sub (Misc) 10am	T 26	
W 23	O&S Management Board 2pm (P)	W 27	
Th 24		Th 28	Planning Committee 2.30pm
F 25	Standards Sub 10am (P)	F 29	
			MAY 2011
M 28	CITY COUNCIL (Budget) 2pm	M 2	BANK HOLIDAY
	MARCH 2011		
T 1		T 3	Licensing Sub (Misc) 10am
W 2	Health and Adult Social Care 10am	W 4	
Th 3	Children and Young People OSP 2pm	Th 5	CITY COUNCIL ELECTION
F 4		F 6	
M 7	Corporate Joint Consultative Committee 10am Growth and Prosperity OSP 2pm	M 9	
T 8	Cabinet 2pm Licensing Sub (Misc) 10am	T 10	
W 9	O&S Management Board 2pm (P)	W 11	
Th 10	Support Services OSP 10am Planning Committee 2.30pm	Th 12	
F 11	Tamar Bridge and Torpoint Ferry JC 10am	F 13	
M 14	Customers and Communities OSP 10am	M 16	
T 15		T 17	Licensing Sub (Misc) 10am
W 16	Standards Committee 10am	W 18	
Th 17		Th 19	
F 18		F 20	ANNUAL MEETING 10.30am
M 21	Corporate Health, Safety and Welfare 10am	M 23	
T 22	Licensing Sub (Misc) 10am	T 24	
W 23	O&S Management Board 2pm	W 25	
Th 24		T 26	
F 25	Audit Committee 10am	F 27	
M 28	Local Access Forum 10.30am	M 30	
T 29	Cabinet 2pm	T 31	Licensing Sub (Misc) 10am
			JUNE 2011
W 30	Health and Adult Social Care 10am (P)	W 1	O&S Management Board 2pm (P)
Th 31		T 2	Planning Committee 2.30pm
	APRIL 2011		
F 1	Standards Sub 10am (P)	F 3	

Key:

JC = Joint Committee

SACRE = Standing Advisory Council for Religious

(P) = Provisional meeting date

OSP = Overview and Scrutiny Panel

O&S = Overview and Scrutiny

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THE FOUR MONTH FORWARD PLAN

1 May 2010 to 31 August 2010

Date of Publication: 8 April 2010

Contact Officer: Nicola Kirby
Senior Democratic Support Officer
(Cabinet)

Email: nicola.kirby@plymouth.gov.uk

Telephone: 01752 304867

Fax No: 01752 304819

The Forward Plan is published monthly

**PLYMOUTH CITY COUNCIL
FORWARD PLAN OF KEY DECISIONS**

What is the Forward Plan?

Section 14 of the Access to Information Procedure Rules requires the Cabinet to prepare a Forward Plan to cover a period of four months. The Forward Plan should contain **key decisions** that the Cabinet believe are to be taken within this period. It describes who is the decision maker, the period in which the decision will be taken, those whom the decision taker proposes to consult, the steps any individual may take who wishes to make representations to the decision maker and a list of background papers considered by the decision taker in respect of the key decision.

What is a Key Decision?

A **key decision** is –

- (a) Any decision in relation to an Executive function which results in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates;

or

- (b) Any decision that is likely to have a significant impact on two or more wards within the Council.

The threshold for significant expenditure / savings is £2 million for the award of contracts and £500,000 for all other matters.

The Cabinet cannot consider key decisions if they have not been included within the Forward Plan unless they fall within the two exceptions set out at paragraph 15 & 16 of the Access to Information Procedure Rules, namely:

PARAGRAPH 15. GENERAL EXCEPTION

If a matter which is likely to be a key decision has not been included in the forward plan, then subject to Rule 16 (special urgency), the decision may still be taken if:

- (a) the decision must be taken by such a date that it is impracticable to defer the decision until it has been included in the next forward plan and until the start of the first month to which the next forward plan relates;
- (b) the monitoring officer has informed the Chair of a relevant Scrutiny Panel, or if there is no such person, each member of that panel in writing, by notice, of the matter to which the decision is to be made;
- (c) the Monitoring Officer has made copies of that notice available to the public at the offices of the Council; and
- (d) at least 5 working days have elapsed since the Monitoring Officer complied with (a) and (b).

Where such a decision is taken by a committee, it must be taken in public.

PARAGRAPH 16. SPECIAL URGENCY

If by virtue of the date by which a decision must be taken Rule 15 (general exception) cannot be followed, then the decision can only be taken if the decision taker (if an individual) or the Chair of the body making the decision, obtains the agreement of the Chair of the Overview and Scrutiny Management Board that the taking of the decision cannot be reasonably deferred. If there is no Chair of the Overview and Scrutiny Management Board, in his/her absence the Vice Chair will suffice, or in both their absences, any other Member of the Board.

The Forward Plan does not need to refer to exempt information and confidential information cannot be included.

What is the Budget and Policy Framework?

This is a reference to the Council's policy framework and is made up of a series of Statutory Plans and Strategies listed as below:

Corporate Plan	All Our Futures
Children and Young People's Plan	Capital Strategy and Asset Management Plan
Licensing Authority Policy Statement – Gambling Act 2005	Housing Strategy
Local Development Framework (Documents)	Investment in Children (comprising Strategy for Change and Building Schools for the Future)
Local Transport Plan	Plymouth Economic Strategy
Sustainable Community Strategy	Waste Management Strategy
Youth Justice Plan	

What does the Forward Plan tell me?

The Plan gives information about:

- what key decisions are coming forward in the next four months
- when those key decisions are likely to be made
- who will make those decisions
- what consultation will be undertaken
- who you can make representations to, and how
- what documents can you ask for, and when
- who you can contact for further information

Who takes Key Decisions?

Under the Council's Constitution most key decisions are taken at public meetings of either the City Council or the Cabinet and these bodies are presently scheduled to meet on the following dates:

	May	June	July	August
City Council Council House (2 pm)	21 May	- (no provisional date)	5 July (provisional date)	2 August (provisional date)
Cabinet Council House (2.pm)	- (no provisional date)	8 June (provisional date)	13 July (provisional date)	10 August (provisional date)

Who can I contact?

Each entry in the Plan indicates the names of all the relevant people to contact about that particular item. In addition, the last page of the Forward Plan gives a complete list of all Members of the City Council, the Leader/Executive Members and the Chief Executive/ Executive Directors.

How do I make contact?

Wherever possible, full contact details are listed in the individual entries in the Forward Plan. If you are unsure how to make contact, please ring the City Council and staff will be able to assist you: Telephone 01752 668000

How do I get copies of agenda papers?

The agenda papers for City Council and Cabinet meetings are usually available five working days before the meeting and can be accessed on the Council's website: www.plymouth.gov.uk/modgov.

On occasions, the papers you request may contain exempt or confidential information. If this is the case, it will be explained why it will not be possible to make copies available.

How can I get copies of the Plan?

Copies of the Plan are available for inspection at reasonable hours, free of charge, at the Plymouth City Council offices. The Plan is updated monthly on:

2010
13 May
10 June
15 July
12 August
16 September
14 October
11 November
9 December
2011
13 January
10 February
17 March
14 April

Copies are also available on the City Council’s website:
www.plymouth.gov.uk/modgov.

General

If you have any questions or comments about the Plan, we would positively welcome them and would ask that you send them direct to the contact officer named at the start of the Plan. Please also let us know if you have any difficulty in accessing a copy of the Plan or any of the documents referred to therein.

Ian Gallin
Assistant Chief Executive



THE FOUR MONTH FORWARD PLAN

1 May 2010 to 31 August 2010

ITEM	Page No
LOCAL DEVELOPMENT FRAMEWORK: ADOPTION OF PLANNING OBLIGATIONS AND AFFORDABLE HOUSING SUPPLEMENTARY PLANNING DOCUMENT, FIRST REVIEW (FP 43 09/10)	7
LOCAL DEVELOPMENT FRAMEWORK: SUBMISSION OF DERRIFORD AND SEATON AREA ACTION PLAN (FP 29 09/10)	8
SHORELINE MANAGEMENT REVIEW PLAN - DURLSTON HEAD TO RAME HEAD (FP 54 09/10)	9
CONTRACT AWARD FOR THE SUPPLY OF TEMPORARY STAFF (FP 39 09/10)	10
PLYMOUTH SPORTS FACILITY STRATEGY (FP 64 08/09)	11
AGREEMENT TO CONSULT ON SHORT BREAKS SERVICES (FP 56 09/10)	12
RESIDENTIAL CARE: UPDATE ON MODERNISATION OF OLDER PEOPLES' SERVICES (2005 - 2015) (FP 57 09/10)	13

* These items appear in the Forward Plan for the first time.

LOCAL DEVELOPMENT FRAMEWORK: ADOPTION OF PLANNING OBLIGATIONS AND AFFORDABLE HOUSING SUPPLEMENTARY PLANNING DOCUMENT, FIRST REVIEW (FP 43 09/10)

Nature of the decision:

To formally adopt the first review of the Planning Obligations and Affordable Housing Supplementary Planning Document

Who will make the decision? City Council

Timing of the decision? Between 4 May 2010 and 2 August 2010

Who will be consulted and how?

Persons to be consulted with:

A full public consultation process was undertaken on the draft Supplementary Planning Document

Process to be used:

Meetings, events, LDF newsletter and Limehouse consultation portal

Information to be considered by the decision makers:

1. Local Development Scheme
2. Local Development Framework Core Strategy
3. Local Development Framework evidence base reports
4. Adopted Planning Obligations & Affordable Housing Supplementary Planning Document
5. Consultation draft and responses of the Supplementary Planning Document

Is this a part of the Budget and Policy Framework? Yes

Documents to be considered when the decision is taken

as above for decision makers

Representations: In writing by 23 April 2010 to -
Assistant Director of Development (Planning)

Contact details available from Plymouth City Council Tel: 01752 668000

Further information – Availability of Documents:

For further information contact: Jonathan Bell, Head of Development Planning
E mail: jonathan.bell@plymouth.gov.uk Tel: (01752) 304353

LOCAL DEVELOPMENT FRAMEWORK: SUBMISSION OF DERRIFORD AND SEATON AREA ACTION PLAN (FP 29 09/10)

Nature of the decision:

To seek approval for the submission of the Derriford and Seaton Area Action Plan to the Secretary of State, including publication of the pre-submission version of the Area Action Plan for the purposes of consultation

Who will make the decision? City Council

Timing of the decision? Between 4 May 2010 and 2 August 2010

Who will be consulted and how?

Persons to be consulted with:

Key stakeholders, local communities and members consulted as part of Issues & Preferred Options process, which was approved by the Cabinet on 20 January 2009.

Process to be used:

Issues and Preferred Options consultation process involved exhibitions, meetings, briefings, use of newsletter and other publicity material.

Information to be considered by the decision makers:

1. Local Development Scheme
2. Local Development Framework Core Strategy
3. Consultation responses on Area Action Plan Issues and Preferred Options report
4. Local Development Framework evidence base reports

Is this a part of the Budget and Policy Framework? Yes

Documents to be considered when the decision is taken

as above for decision makers

Representations: In writing by 23 April 2010 to -
Assistant Director of Development (Planning)

Contact details available from Plymouth City Council Tel: 01752 668000

Further information – Availability of Documents:

For further information contact: Jonathan Bell, Head of Development Planning
E mail: jonathan.bell@plymouth.gov.uk Tel: (01752) 304353

SHORELINE MANAGEMENT REVIEW PLAN - DURLSTON HEAD TO RAME HEAD (FP 54 09/10)

Nature of the decision:

Adoption of the "Shoreline Management Plan Review (SMP2) – Durlston Head to Rame Head"

Who will make the decision? Cabinet

Timing of the decision? Between 1 June 2010 and 2 August 2010

Who will be consulted and how?

Persons to be consulted with:

City Council directors, City Centre Company, City Development Company, Visit Plymouth, Chamber of Commerce and Wealthy Theme Group

Process to be used:

The stakeholders have been consulted during the preparation of the SMP2 by a variety of methods including three rounds of key stakeholder meetings held at number of locations along the length of coast covered. The round of meetings occurred during March, July and November 2009. Full details of consultees and the consultation process followed will be set out in Appendix B of SMP2 to be published in March 2010, when it can be viewed at www.sdadcag.org.

Information to be considered by the decision makers:

The decision makers will be presented with a written report including -

- (i) extracts of the "Shoreline Management Plan Review (SMP2) - Durlston Head to Rame Head" that contain the recommended policies for the coastline within Plymouth City Council's boundary;
- (ii) Appendix B" of SMP2 - detailing consultees and consultation process undertaken. In addition a hard copy of the SMP2 will be made available at the Cabinet meeting.

Is this a part of the Budget and Policy Framework? Yes

Documents to be considered when the decision is taken

as above for decision makers

Representations: In writing by 17 May 2010 to -
Director for Development and Regeneration

Contact details available from Plymouth City Council Tel: 01752 668000

Further information – Availability of Documents:

For further information contact: Tom White, Highways Transformational Change Project Manager

E mail: tom.white@plymouth.gov.uk Tel: 01752 (30) 4256

CONTRACT AWARD FOR THE SUPPLY OF TEMPORARY STAFF (FP 39 09/10)

Nature of the decision:

Contract award for the supply of temporary staff

Who will make the decision? Cabinet

Timing of the decision? Between 4 May 2010 and 30 June 2010

Who will be consulted and how?

Persons to be consulted with:

Head of Procurement
Assistant Director Human Resources
Assistant Director Finance
Head of Legal Services

Process to be used:

Contract award report
Evaluation criteria

Information to be considered by the decision makers:

Contract award report

Is this a part of the Budget and Policy Framework? Yes

Documents to be considered when the decision is taken

Contract award report

Representations: In writing by 23 April 2010 to:
Malcolm Coe, Assistant Director for Finance

Contact details available from Plymouth City Council Tel: 01752 668000

Further information – Availability of Documents:
For further information contact: Maria Schingen, Product Portfolio Manager
E mail: maria.schingen@plymouth.gov.uk Tel: (01752) 307969

PLYMOUTH SPORTS FACILITY STRATEGY (FP 64 08/09)

Nature of the decision:

To adopt the Plymouth Sports Facility Strategy

Who will make the decision? Cabinet

Timing of the decision? June 2010

Who will be consulted and how?

Persons to be consulted with:

Members of the public
Facility operators
Sports Forum
Clubs
Schools
National Governing Bodies
User Groups
Customer and Communities Overview and Scrutiny Panel

Process to be used:

Personal interviews
Questionnaires
Research
Meetings

Information to be considered by the decision makers:

Draft Facilities and Sports Strategy

Is this a part of the Budget and Policy Framework? Yes

Documents to be considered when the decision is taken

Draft Facilities and Sports Strategy

Representations: In writing by 17 May 2010 to -
James Coulton, Assistant Director for Culture, Sport and Leisure

Contact details available from Plymouth City Council Tel: 01752 668000

Further information – Availability of Documents:

For further information contact: James Coulton, Assistant Director of Community Services (Culture, Sport and Leisure)

E mail: james.coulton@plymouth.gov.uk Tel: (01752) 307013

AGREEMENT TO CONSULT ON SHORT BREAKS SERVICES (FP 56 09/10)

Nature of the decision:

Agreement to consult with people with services users, stakeholders and family carers about short breaks services in Plymouth.

Who will make the decision? Cabinet

Timing of the decision? June 2010

Who will be consulted and how?

Persons to be consulted with:

Service users and family carers who access respite and short break services in Plymouth staff and wider stakeholder for example health.

Process to be used:

A range of consultation initiatives will be employed as appropriate including face to face meetings, and discussions at forums and events.

Information to be considered by the decision makers:

The consultation process will take place during 1 June to 31 August 2010.
A written report with findings will be presented.

Is this a part of the Budget and Policy Framework? Yes

Documents to be considered when the decision is taken

Business Case and report

Representations: In writing by 17 May 2010 to -
Paul Francombe, Learning Disability Partnership Manager

Contact details available from Plymouth City Council Tel: 01752 668000

Further information – Availability of Documents:

For further information contact: Paul Francombe, Learning Disabilities Partnership Manager

E mail: paul.francombe@plymouth.gov.uk Tel: (01752) 434031

RESIDENTIAL CARE: UPDATE ON MODERNISATION OF OLDER PEOPLES' SERVICES (2005 - 2015) (FP 57 09/10)

Nature of the decision:

To provide an update on the progress made on Modernisation Older People's Services (2005-2015) and to confirm agreement to the continued direction of travel

Who will make the decision? Cabinet

Timing of the decision? July 2010

Who will be consulted and how?

Persons to be consulted with:

Following Cabinet in July 2010 – partner organisations, staff, residential and respite services users / carers.

Process to be used:

A range of consultation initiatives will be employed as appropriate – including face-to-face meetings, discussions at appropriate forum meetings etc.

Information to be considered by the decision makers:

Written report

Is this a part of the Budget and Policy Framework? Yes

Documents to be considered when the decision is taken

written report

Representations: In writing by 31 May 2010 to -
Pam Marsden, Assistant Director for Community Care

Contact details available from Plymouth City Council Tel: 01752 668000

Further information – Availability of Documents:

For further information contact: Pam Marsden, Assistant Director for Community Care

E mail: pamela.marsden@plymouth.gov.uk Tel: (01752) 307344

**Municipal Year 2009/10
Cabinet / Cabinet Members:**

Councillor Mrs Vivien Pengelly, Leader of the Council
Councillor Ted Fry, Deputy Leader and Planning, Strategic Housing and Economic Growth
Councillor Ian Bowyer, Finance, Property, People and Governance
Councillor Peter Brookshaw, Safer and Stronger Communities
Councillor Glenn Jordan, Leisure, Culture and Sport
Councillor Michael Leaves, Street Scene, Waste and Sustainability
Councillor Grant Monahan, Children and Young People
Councillor Steven Ricketts, Customer Services, Performance and Partnerships
Councillor Dr David Salter, Adult Health and Social Care
Councillor Kevin Wiggins, Transport

Chief Executive and Executive Directors

Barry Keel, Chief Executive
Adam Broome, Director for Corporate Support
Carole Burgoyne, Director for Community Services
Bronwen Lacey, Director of Services for Children and Young People
Anthony Payne, Director for Development and Regeneration
Deb Laphorne, Director for Public Health

Other Members of the City Council

The Lord Mayor (Councillor Ken Foster)
The Deputy Lord Mayor (Councillor Jonathan Drea) and
Councillors Mrs Aspinall; Ball; Mrs Beer; Berrow; Bowie; Mrs Bowyer; Mrs Bragg; Browne; Coker; Dann; Delbridge; Mrs Dolan; Evans; M Foster; Mrs W Foster; Fox; Gordon; James; Kerswell; King; Lowry; Martin Leaves, Samantha Leaves; Lock; Dr Mahony; McDonald; Miller; Mrs Nelder; P J Nicholson; Mrs P D Nicholson; Purnell; Rennie; Reynolds; Roberts; Smith; Sally Stephens; Stevens; Stark; Thompson; Tuohy; Vincent; Viney; Mrs Watkins; Wheeler and Wildy